



SOUTH (OUTER) AREA COMMITTEE

**Meeting to be held in Civic Chamber, Rothwell One Stop Centre, Marsh Street, Rothwell,
LS26 0AD on Monday, 5th November, 2007 at 4.00 pm**

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood
L Mulherin	-	Ardsley and Robin Hood
K Renshaw	-	Ardsley and Robin Hood
R Finnigan	-	Morley North
B Gettings	-	Morley North
T Leadley	-	Morley North
C Beverley	-	Morley South
J Elliott	-	Morley South
T Grayshon	-	Morley South
S Golton	-	Rothwell
S Smith	-	Rothwell
D Wilson	-	Rothwell

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence from the meeting</p>	

Item No	Ward	Item Not Open		Page No
6			<p>MINUTES OF THE PREVIOUS MEETING - 10TH SEPTEMBER 2007</p> <p>To confirm as a correct record the attached minutes of the meeting held on Monday, 10th September 2007</p>	1 - 8
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p> <p>(10 mins discussion)</p>	
8			<p>CONSULTATION ON THE LEEDS STRATEGIC PLAN 2008 - 2011</p> <p>To receive a report from the Assistant Chief Executive of Planning, Policy and Improvement which invites the Area Committee to consider the draft strategic outcomes and improvement priorities which will shape the content of the Leeds Strategic Plan</p> <p>(Council Function) (10 mins presentation/10 mins discussion)</p>	9 - 20

Item No	Ward	Item Not Open		Page No
9			<p>LEEDS JOINT AREA REVIEW (JAR)</p> <p>To consider a report from the Director of Children's Services Unit which seeks to describe the Joint Area Review (JAR) process, and outline the timetable of activities in Leeds so that Members are informed of developments. The report also offers an opportunity to consider the JAR at Area Committee</p> <p>(Council Function) (10 mins presentation/10 mins discussion)</p>	21 - 26
10			<p>OUTER SOUTH COMMUNITY CENTRE ISSUES</p> <p>To receive a report from the Director of Environment and Neighbourhoods which provides the Area Committee with an overview of current developments and prevalent issues at various community centres within the Outer South area</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	27 - 32
11			<p>ROTHWELL 600 CELEBRATIONS</p> <p>To consider a report from the Director of Environment and Neighbourhoods which outlines the progress which has been made in relation to the preparations for the 'Rothwell 600' celebrations and highlights key areas which require Area Committee input to enable the celebrations to progress</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	33 - 36

Item No	Ward	Item Not Open		Page No
12			<p>ALLOCATION OF THE ADDITIONAL WELLBEING FUNDING</p> <p>To receive a report from the Director of Environment and Neighbourhoods which invites the Area Committee to determine how to spend the remainder of the additional allocation of Wellbeing funding which has been received from Executive Board</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	37 - 48
13			<p>OUTER SOUTH AREA COMMITTEE WELLBEING BUDGET REPORT</p> <p>To receive a report from the Director of Environment and Neighbourhoods which updates Members on both the revenue and capital elements of the Committee's Wellbeing budget, provides a progress report on the revenue and capital projects agreed to date, advises Members of the Small grants approved since the last meeting and invites the Committee to determine the capital and revenue proposals, as detailed within the report</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	49 - 78
14			<p>AREA MANAGER'S REPORT</p> <p>To consider a report from the Director of Environment and Neighbourhoods which provides Members with details of the range of activities currently taking place within the Outer South area of Leeds</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	79 - 90

Item No	Ward	Item Not Open		Page No
15			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Monday, 17th December 2007 at 4.00 p.m. (Venue – Lofthouse Methodist Church Hall, Leeds Road, Lofthouse, WF3 3NE)</p> <p>MAP OF TODAY'S VENUE</p> <p>Civic Chamber, Rothwell One Stop Centre, Marsh Street, Rothwell, LS26 0AD</p>	

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Agenda Item 6

SOUTH (OUTER) AREA COMMITTEE

MONDAY, 10TH SEPTEMBER, 2007

PRESENT: Councillor T Grayshon in the Chair

Councillors C Beverley, J Dunn, J Elliott,
R Finnigan, B Gettings, S Golton, T Leadley,
K Renshaw and D Wilson

19 Chairman's Opening Remarks

The Chairman welcomed all in attendance to the September meeting of the South (Outer) Area Committee.

20 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chairman admitted to the agenda a report from the Director of Environment and Neighbourhoods entitled, 'Car Parking – Morley' (Minute No. 36 refers).

The report had been unavailable at the time of the agenda despatch and due to the timescales involved, Members needed to determine the proposal for funding, as detailed within the report, prior to the next scheduled meeting of the Area Committee.

21 Declarations of Interest

Councillors Dunn, Grayshon, Renshaw, Wilson, Finnigan, Leadley and Gettings all declared personal interests in relation to agenda item 11 entitled, 'Outer South Area Committee Wellbeing Budget Report', due to their respective positions as governors of local Primary Schools in the area (Minute No. 29 refers).

Councillor Grayshon declared a personal interest in relation to agenda item 10 entitled, 'Scatcherd Park War Memorial', as he had initially requested that Parks and Countryside investigated the possibility of restoring the war memorial (Minute No. 28 refers).

A further declaration of interest was made at a later point in the meeting (Minute No. 31 refers).

22 Apologies for Absence

Apologies for absence from the meeting were received on behalf of Councillor L Mulherin (maternity) and Councillor S Smith.

23 Minutes of Previous Meeting - 2nd July 2007

RESOLVED – That the minutes of the previous South (Outer) Area Committee meeting held on 2nd July 2007 be approved as a correct record, subject to Minute No. 3 being amended to read, 'Councillor Beverley -

Personal Interest - Due to a member of his family being an Elected Member of Morley Town Council'.

24 Matters Arising from the Minutes

Agenda Item 13 – Wellbeing Budget – West Yorkshire Police Community Safety Proposals – (Minute No. 11 refers)

Having received an update on this issue, Members sought further clarification on whether all community based events in Outer South Leeds, regardless of their nature and geographical location would be policed without charge. In response, Members were advised that although an agreement to this had been received, further clarification would be sought.

25 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chairman allowed a period of up to ten minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

Ward Forums

A Member of Drighlington Parish Council raised concerns over the possible formation of Ward Forums in the area, an issue which was to be considered later in the meeting. Having emphasised the considerable efforts which had been made by the Parish Council to improve the area, he feared that the formation of such Forums may limit the role of the Parish Council in the local decision making process.

Members then discussed several issues which related to the proposed establishment of Ward Forums in the area.

Ragwort

A local resident raised concerns over the growing problem of Ragwort across the city. Having commented upon what he believed to be the legal obligations of the Local Authority in this area, he enquired whether the Area Committee would consider the possibility of providing financial support towards the cost of addressing this issue in Outer South Leeds.

In response, the Committee noted the resident's concerns, made reference to the Council's legal position, stated that the issue of Ragwort was to be considered by Executive Board on 11th September 2007, and that it would be inappropriate for the Area Committee to comment upon this issue further, until the outcome of Executive Board's deliberations were known.

(Councillor Golton joined the meeting at 4.15 p.m., during the consideration of this item)

26 Rothwell Country Park

The Chief Recreation Officer submitted a report updating Members on the developments which had taken place at Rothwell Country Park, and advised the Committee of the plans for further development in the future.

Following a brief summary of the key issues detailed within the report from Steve Bumby, Parks Area Manager for South Leeds, a discussion ensued. The main areas of debate were as follows:-

- Members welcomed the report on Rothwell Country Park and emphasised the need for the park to establish a management strategy which would enable the site to be developed further;
- The Committee highlighted the possibility of utilising Section 106 monies to assist with the park's development, and proposed that other sources of funding which may be available for this purpose could be pursued;
- Members discussed the geographical location of the park, highlighted the need to improve security measures on site and noted the positive impact that a possible link to other sites, such as the Lower Aire Valley, could have upon Rothwell Country Park.

RESOLVED – That the contents of the report be noted.

(Councillor Elliott joined the meeting at 4.25 p.m., during the consideration of this item)

27 Rothwell Pastures Environmental Improvements

A report was submitted by the Chief Recreation Officer updating Members on the environmental improvements made to Rothwell Pastures, which had been partly funded by the Area Committee.

Following a brief summary of the key issues detailed within the report from Mandy Spry, Wildlife and Countryside Manager, Members acknowledged the installation of the dam, but raised concerns over the extent to which other environmental improvements had been completed.

The Committee highlighted dog fouling as a particular problem on site, and stated that much of the area surrounding the dam had become overgrown. Members then discussed the procedures in place to tackle such instances of overgrown foliage.

In response to Members' enquiries, the Committee was advised of the extent to which local schools and community groups had been involved in the project.

At the conclusion of the discussion, a local Ward Member for Rothwell offered to guide a representative of the Parks and Countryside Division around the site in order to illustrate his concerns.

RESOLVED – That the contents of the report be noted.

28 Scatcherd Park War Memorial

The Committee considered a report from the Chief Recreation Officer which invited Members to consider a request for the Area Committee to contribute £10,000.00 capital Wellbeing funding towards the £21,180.00 required to restore Scatcherd Park War Memorial.

Having received an overview of the report from Steve Bumby, Parks Area Manager for South Leeds, Members emphasised the time and effort which had been invested in this project to date, and paid tribute to all those who had been involved.

The Committee then noted the successful restoration of the war memorial in Rothwell, and emphasised the fact that such memorials were as relevant today as they had been when they were first erected.

RESOLVED –

- (a). That the contents of the report be noted;
- (b). That **£10,000.00** capital funding be allocated from the Area Committee's Wellbeing budget towards the restoration of the Scatcherd Park War Memorial.

29 Outer South Area Committee Wellbeing Budget Report

The Director of Environment and Neighbourhoods submitted a report which updated Members on both the capital and revenue elements of the Committee's Wellbeing budget, gave a progress report on the capital and revenue projects which had been commissioned to date, invited Members to determine the proposal for Wellbeing funding as detailed within the report, and provided the Committee with a monitoring update on the capital projects previously funded by the Area Committee.

RESOLVED –

- (a). That the report and information appended to the report, which includes the current position statement of the Area Committee's Wellbeing budget (including the additional £50,000.00 revenue allocation), details of both the revenue and capital projects agreed to date and a monitoring update on the capital projects previously funded by the Area Committee, be noted;
- (b). That **£500.00** revenue funding from the Area Committee's 2007/08 budget and **£500.00** revenue funding from the Committee's 2008/09 budget be allocated towards the proposal received from the Partnership of Outer South Primary Schools entitled, 'Outer South Primary Schools Mini Tennis Scheme'.

30 Conservation Area Reviews

A joint report was submitted by the Director of City Development and the Director of Environment and Neighbourhoods which provided the Committee with detailed information relating to Conservation Areas, and which recommended to Members an approach towards Conservation Area Reviews.

Members received an overview of the key issues detailed within the report from Rob Murphy, Senior Conservation Officer, and noted that Executive Board had identified Conservation Area Reviews as one of a possible two ways to spend the additional £50,000.00 from General Fund Reserves which had been allocated to each Area Committee. Members were recommended, that due to the pressure of site development work within City Development, to nominate Morley for immediate review, with Rothwell as the next priority.

A question and answer session then ensued. The main areas of debate were as follows:-

- Members suggested that consideration was given to alternative ways in which Conservation Area Reviews could be undertaken in Outer South Leeds;
- Clarification was sought on the parameters established by Executive Board on how the additional £50,000.00 allocation to Area Committees could be spent;
- The Committee discussed the lack of progress which had been made to date on the Morley Town Centre Conservation Area;
- Having sought assurances on the resources which would be made available to complete any reviews commissioned by the Area Committee, Members received a breakdown of how the £15,000.00 required for a consultant to undertake a review would be allocated;
- With regard to the list of conservation areas appended to the report, the Committee made enquiries into the number of reviews undertaken each year, the number of conservation areas already appraised and the number which were currently under review;
- Members sought information on the criteria used to identify new conservation areas. In response, the Committee was advised that although the criteria was available on the Council's website, the present exercise was only concerned with the review of existing conservation areas, because they needed written appraisal.

In conclusion, it was proposed that a further report was submitted to the November meeting of the Area Committee which identified the range of options available to each Ward in respect of spending the additional £50,000.00 revenue allocated from Executive Board to the Committee's Wellbeing budget.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That any decisions on this issue be deferred, pending a further report being submitted to the November Area Committee meeting which identifies all of the options available to each Ward in respect of spending the additional £50,000.00 revenue allocated from Executive Board.

31 Ward Forums

The Director of Environment and Neighbourhoods submitted a report which outlined the role of Ward Forums as a way of ensuring that the Area Committee engaged with all sectors of the local community. The report also invited Members to consider the possibility of Area Management conducting a consultation exercise with all interested parties, in order to determine the level of support in the area for the formation of Ward Forums.

Having received a summary of the report, a question and answer session ensued. The main areas of debate were as follows:-

- Members enquired whether the formation of such bodies would enable a reduction in the volume of multiple meetings which currently took place;

- The Committee discussed the status of the proposed Forums, and the level of officer attendance at such meetings;
- Members acknowledged the valuable role played by Ward Forums in other areas of the city, but indicated that the geography of local communities was not always consistent with Ward boundaries;
- Members highlighted the vital role played by the local town and parish councils in the area, in addition to the significant number of community groups which currently operated in Outer South Leeds;
- The Committee then emphasised the importance of localised decision making, and highlighted the fact that currently there was no formal structure to enable issues which affected the whole of the area to be formally considered at a local level;
- Members then discussed the methods which would be used to consult with local organisations on the proposed formation of Ward Forums.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That officers of the Area Management Team undertake a brief consultation exercise with those interested parties listed in paragraph 6.3 of the report, in order to determine the level of support for Ward Forums in the area.

(Councillor Gettings declared a personal interest in relation to this item, due to his wife being Chairperson of Gildersome Parish Council)

32 Town Centre Management - An Update

Members received a report from the Director of Environment and Housing which provided the Committee with a summary of the work which had been undertaken as part of the Town Centre Management Project in Morley and Rothwell since April 2007.

Having received a brief summary of the key issues detailed within the report, Members paid tribute to the progress made by Peter Mudge, in his role as Town Centre Manager.

RESOLVED – That the report and information appended to the report be noted.

(Councillor Gettings left the meeting at 6.00 p.m., during the consideration of this item)

33 West Yorkshire Police Community Contact Points

A report was submitted by the Chief Community Safety Officer which informed Members of West Yorkshire Police's current community contact points and invited the Area Committee to suggest any additional locations for further contact points in the area.

Members discussed the effectiveness of community contact points, welcomed the presence of Police Community Safety Officers (PCSOs) at local residents' meetings, and enquired whether more senior representatives of the Police

Draft minutes to be approved at the meeting
to be held on Monday, 5th November, 2007

could attend such meetings in the future. In response, the Area Manager undertook to pursue this issue.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That Members be invited to forward any further suitable community contact points to the South Leeds Area Manager, who will in turn relay all such proposals to the relevant Neighbourhood Policing Team for consideration.

34 Area Function Schedules 2007/2008

The Director of Environment and Neighbourhoods submitted a report which advised Members of the function schedule for services which had been delegated to the South (Outer) Area Committee for the 2007/08 municipal year.

Members made reference to the resources which had been allocated to the Area Committee for the provision of Youth Services in the area, and requested that further information which clearly illustrated how this allocation was being spent, was submitted to the Area Committee for consideration.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That further information, which clearly illustrates the ways in which the £323,930.00 funding allocated towards Youth Service provision in the Outer South Leeds is spent, be sought and presented to the Area Committee in a comprehensible manner.

35 Area Manager's Report

The Committee received a report from the Director of Environment and Neighbourhoods which detailed the range of activities currently taking place throughout the Outer South area of Leeds.

Members received an update on several ongoing issues which included the 'Rothwell 600' celebrations and the Town and District Centre Regeneration Scheme. In addition, the Committee was invited to approve the terms of reference for the Cleaner Neighbourhood Sub Group.

With regard to the preparations for the Morley Literature Festival, Members paid tribute to the work which was being undertaken by the Festival Director and the Area Management Team.

The Committee then received an update on the work currently being undertaken by South Leeds District Partnership, and made enquiries into the most effective ways in which the Area Committee could engage with the local business community. It was then requested that the minutes from South Leeds District Partnership meetings were added to future Area Committee agenda for Members' consideration.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That a further report relating to the implications of supporting the ‘Rothwell 600’ celebrations be submitted to the November Area Committee for consideration;
- (c). That the draft terms of reference for the Cleaner Neighbourhoods sub group, as appended to the report, be approved;
- (d). That a report outlining the options available to the Area Committee in terms of spending the balance of the additional £50,000.00 revenue allocation received from Executive Board, be submitted to the November Area Committee meeting for consideration.

36 Car Parking Morley

The Director of Environment and Neighbourhoods submitted a report which invited Members to consider a proposal to allocate £1,875.00 from the £50,000.00 additional funding received from Executive Board, in order to cover the cost of a survey which would assess the introduction of waiting restrictions at Queensway Car Park, Morley.

Following a brief summary of the main points detailed within the report, a discussion then ensued. The main areas of debate were as follows:-

- Members discussed the procedures currently in place to manage the car park, and the role of local businesses in the running of the site;
- Whether any penalties would be imposed on those motorists who did not adhere to any proposed restrictions, and how such penalties would be enforced;
- The potential impact that the introduction of any restrictions could have on local trade.

RESOLVED –

- (a). That the contents of the report be noted;
- (b). That **£1,875.00** from the £50,000.00 additional revenue funding received from Executive Board, be allocated to fund the cost of a survey which will assess the introduction of waiting restrictions in Queensway Car Park, Morley.

37 Date, Time and Venue of Next Meeting

Monday, 5th November 2007 at 4.00 p.m.

(Venue – Rothwell One Stop Centre, Marsh Street, Rothwell, LS26 0AD)

(The meeting concluded at 6.35 p.m.)



Originator: Dylan Griffiths

Tel: 3950401

Report of the Assistant Chief Executive (Planning Policy and Improvement)

South Leeds (Outer) Area Committee

Date: Monday 5th November 2007

Subject: Consultation on the Leeds Strategic Plan 2008 -11

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report introduces the Leeds Strategic Plan 2008-11. Area Committees are invited to consider the draft strategic outcomes and improvement priorities which will shape the content of this plan.

1.0 Purpose Of This Report

- 1.1 The report seeks views on the draft strategic outcomes and draft improvement priorities for the period 2008 -11 to be included in the Leeds Strategic Plan. See appendix 1. It will be accompanied by a short presentation at the Area Committee meeting.

2.0 Background Information

- 2.1 In July Executive Board agreed a new corporate planning framework for the Council. At the heart of the new planning framework will be a Leeds Strategic Plan which will set out the Council's priorities for Leeds for the next three years and what the Council will do itself and in partnership with others to deliver these priorities.
- 2.2 The Leeds Strategic Plan will bring together the themes in the existing Vision for Leeds, Local Area Agreement and Regeneration Plan, to provide an integrated framework geared to tackling neighbourhood needs and priorities. This was one of the recommendations of the Council's Scrutiny Inquiry into Narrowing the Gap.
- 2.3 The Leeds Strategic Plan 2008 – 11 will incorporate the requirements of the Council's duty to consult with named partners to draw up improvement priorities for the Leeds as outlined in the draft Local Government and Public Involvement in Health Bill due to gain Royal Assent in autumn 2007.
- 2.4 The development of the Leeds Strategic Plan builds on the extensive consultation undertaken to develop the eight themes of the Vision for Leeds and also incorporates more recent evidence to help the Council determine its improvement priorities to achieve the Council's Mission 'to bring the benefits of a prosperous, vibrant, and attractive city to all the people of Leeds. These include:
- Performance reported from existing city-wide plans including the Leeds Regeneration Plan, the Council's Corporate Plan and the Local Area Agreement
 - Citizens views from the Annual Survey and surveys carried out in particular areas of the city
 - Demographic and economic trends in the city
 - Service knowledge and experience
 - Area knowledge and experience

3.0 Main Issues

- 3.1 The Leeds Strategic Plan will shape the Council's priorities for the city and will influence the Area Delivery Plans for each part of Leeds. With their local knowledge and experience Members will have a key role in deciding the contents of the Leeds Strategic Plan thereby speaking up for their communities and shaping the future of the city as a whole.
- 3.2 The consultation process will provide the opportunity to 'check' with key partners and stakeholders whether the right improvement priorities are covered, identify any gaps and explore views on how delivery can best be achieved over the next three years. Other stakeholders to be engaged in the consultation are:
-

- Elected Members
 - ❖ Leeds Strategic Plan Member Reference Group
 - ❖ Scrutiny Committees
 - ❖ Area Committees
- Statutory Partners (designated by the Local Government and Public Involvement in Health Act)
- Leeds Initiative
 - ❖ Going Up a League and Narrowing the Gap Executives
 - ❖ All Strategy and Development Groups
- District Partnerships
- Voluntary, Community and Faith Sector
 - ❖ Strategy Group
 - ❖ Theme Forums
- Representatives of the business community
- Representatives of Trade Unions
- Council Staff
 - ❖ Chief Officers
 - ❖ Employee Focus Groups
 - ❖ Team Talk
- Equality strands
- Citizen Focus Groups (as appropriate)

3.3 Consultation on the draft improvement priorities is taking place between September and December 2007. From November 2007 the Council and its partners will negotiate with Government Office the improvement priorities to be included in the Local Area Agreement which will form part of the Leeds Strategic Plan. The final version of the Leeds Strategic Plan is due to be presented to the Council and the Leeds Initiative in March 2008.

3.4 Views are sought from Area Committees on the content to be included in the Leeds Strategic Plan. In turn Area Committees may wish to start considering the key priorities for the local area to be included in Area Delivery Plans.

3.5 There will be an opportunity to comment on detailed targets and indicators before the plan is finalised.

4.0 Implications for Council Policy and Governance

4.1 This report has significant implications for the Council's policy and governance arrangements. It is proposed that the Leeds Strategic Plan, is included as part of the Council's Budget and Policy Framework requiring consultation with Scrutiny, prior to consideration by members of the Executive Board and final approval by Members of full Council.

5.0 Legal and Resource Implications

5.1 There are no specific legal or resource implications other than those detailed in paragraph 4.1 above.

6.0 Conclusions

- 6.1 The Leeds Strategic Plan will be a key plan for the Council and a number of other public service bodies in the city, setting out for the first time a single set of improvement priorities to be delivered either by the Council alone or in partnership with other bodies. It will contain the improvement priorities agreed with central Government in the new Local Area Agreement and will set the targets against which the Council's progress in achieving its ambitions for the city can be measured.

7.0 Recommendations

7.1 Area Committee is invited to:

- Consider the draft strategic outcomes and improvement priorities presented at this meeting
- Consider how the draft improvement priorities may influence the contents of the Area Delivery Plans.

Leeds strategic Plan 2008 – 11: Developing Strategic Outcomes and Improvement Priorities

Vision Themes	Draft Strategic Outcomes - what we want to see by 2011	Draft Improvement Priorities - our focus during 2008-11
<p>Cultural Life: A city with a vibrant and distinct cultural life Leeds will be a city with a vibrant and distinctive cultural life – a welcoming city which is internationally recognised as a centre of cultural excellence and provides cultural opportunities for everyone</p>	<p>Enhanced cultural opportunities through encouraging investment and development of high quality facilities of national and international standing.</p> <p>Increased participation in cultural opportunities through engaging with all our communities.</p>	<p>Deliver three major cultural schemes of international significance.</p> <p>Increase the number of facilities receiving accreditation for quality of service.</p> <p>Increase participation in culture by providing a range of activities which can be used by all our communities and visitors.</p>
<p>Enterprise and the Economy: Promoting Leeds as the regional capital Leeds will be a competitive international city. It will contribute to the national economy and will support and be supported by an increasingly competitive region</p>	<p>Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre.</p> <p>Increased entrepreneurship and innovation through effective support to achieve the full potential of people, business and the economy.</p>	<p>Increase international communications, marketing and support activities to promote the city and attract investment.</p> <p>Deliver three major projects to improve the city centre.</p> <p>Increase entrepreneurial activity in deprived areas.</p> <p>Enhance the skills of the current workforce.</p> <p>Increase our reputation as a centre for knowledge and innovation.</p>
<p>Learning: A leading centre of learning, knowledge and research Leeds will become a learning city. Businesses and individuals will benefit from accessible world class learning, creating a wealthier city and personal and social satisfaction. We will inspire young people to see learning as their route to success</p>	<p>Enhance skills of the current and future workforce through fulfilling individual and economic potential and investing in learning facilities.</p>	<p>Improve learning outcomes for 16 year olds.</p> <p>Narrow the gap in learning outcomes for 16 year olds.</p> <p>Improve learning outcomes and skill levels for 19 year olds.</p> <p>Reduce the proportion of vulnerable groups not in education, training or employment.</p> <p>Improve participation and early learning outcomes for children from the most deprived areas.</p> <p>Develop extended services, using learning sites across the city, to improve support to children, families and communities.</p>
<p>A Modern Transport System Safe, sustainable and effective transport – meeting people's need to get about while</p>	<p>Increased accessibility and connectivity through investment in high quality, integrated transport influencing others and changing behaviours.</p>	<p>Develop proposals for an enhanced transport system aimed at securing funds for delivery.</p> <p>Improve the condition of the streets and transport infrastructure by</p>

Leeds strategic Plan 2008 – 11: Developing Strategic Outcomes and Improvement Priorities

<p>affecting the environment as little as possible</p>		<p>carrying out a major programme of maintenance and improvements.</p> <p>Improve road safety for all our users, especially motor cyclists and pedal cyclists.</p> <p>Improve the quality, use and accessibility of public transport services in Leeds.</p>
<p>Environment City : A reputation for environmental excellence Leeds will have a reputation for environmental excellence through the quality of our built environment, the use of our green space, the effective use of natural resources, clean air quality and waste management. It will be a place that joins economic, social and environmental objectives so that the action we take today does not limit the choices of future generations or others elsewhere in the world</p>	<p>Reduced ecological footprint through leading the response, influencing, mitigating and adapting to environmental and climate change.</p> <p>Cleaner, greener and more attractive city through effective environmental management and changed behaviours.</p>	<p>Increase recycling rates and reduce the amount of waste going to landfill.</p> <p>Reduce emissions from public sector buildings, operations and service delivery.</p> <p>Undertake actions to improve our resilience to current and future climate change.</p> <p>Address neighbourhood problem sites and improve cleanliness of publicly owned land.</p>
<p>Health and Wellbeing: Creating a healthy city Leeds will be a healthy city for everyone who lives, visits or works here, promoting fulfilling and productive lives for all. We will reduce inequalities in health between different parts of the city between different groups of people and between Leeds and the rest of the country</p>	<p>Reduced health inequalities through the promotion of healthy life choices and improved access to services.</p> <p>Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect.</p> <p>Enhanced safety and support for vulnerable people through preventative and protective action to minimise risks and maximise wellbeing.</p>	<p>Reduce coronary heart disease.</p> <p>Reduce the number of people who smoke.</p> <p>Embed a safeguarding culture for all.</p> <p>Reduce bullying and harassment.</p> <p>Reduce obesity and raise physical activity for all.</p> <p>Reduce teenage conception and improve sexual health for all.</p> <p>Promote emotional well-being for all.</p> <p>Improve the assessment and care management of children, families and vulnerable adults.</p> <p>Improve psychological and mental health services for children, young people and families.</p> <p>Increase the proportion of</p>

Leeds strategic Plan 2008 – 11: Developing Strategic Outcomes and Improvement Priorities

		<p>vulnerable adults helped to live at home.</p> <p>Increase the proportion of people in receipt of community services enjoying choice and control over their daily lives.</p>
<p>Thriving Places: A place of many parts Leeds will be a unique city with a strong identity and varied, stable neighbourhoods where people live out of choice not necessity, enjoying the high quality of life and range of opportunities that Leeds can offer</p>	<p>Reduced crime and fear of crime through prevention, detection, offender management and changing behaviours.</p> <p>Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities.</p> <p>Increased economic activity through targeted support to reduce worklessness and poverty.</p>	<p>Increase the supply of homes meeting the decency standard.</p> <p>Increase the number of affordable homes.</p> <p>Reduce the number of homeless people.</p> <p>Reduce the number of people who are not able to adequately heat their homes.</p> <p>Reduce crime and fear of crime.</p> <p>Reduce offending.</p> <p>Reduce the harm from drugs and alcohol.</p> <p>Increase positive opportunities for children and young people.</p> <p>Reduce anti-social behaviour.</p> <p>Reduce worklessness in deprived areas.</p> <p>Reduce financial exclusion in deprived areas.</p>
<p>Harmonious Communities: A rich mix of cultures and communities Leeds will be a city of equal opportunity where everyone has a fair chance and people from all backgrounds take part in community life creating a society that is varied, vibrant and proud</p>	<p>Improved community cohesion and respect through meaningful involvement and promoting equality and diversity.</p> <p>More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services.</p>	<p>Support local people to become active members of their local communities to meet local needs.</p> <p>Strengthen the role of elected members as community champions.</p> <p>Support a robust and vibrant voluntary, community and faith sector.</p> <p>Promote community pride, integration and a sense of belonging.</p>

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Developing the improvement priorities for the Leeds Strategic Plan 2008/11

Name: _____ **Organisation:** _____

We are interested in your response to the draft improvement priorities for Leeds over the next three years. These priorities for improvement are grouped under the eight Vision for Leeds themes, which are:

1. Cultural Life
2. Enterprise and the Economy
3. Learning
4. A modern Transport System
5. Environment City
6. Health and Wellbeing
7. Thriving Places
8. Harmonious Communities

What we would like you to do

For each draft improvement priority please:

- Indicate from your perspective whether you feel each draft improvement priority is **High, Medium or Low** for Leeds by putting a H or M or L in the column provided.
- Indicate whether you feel you have a specific contribution to make to the development of any priority by putting a yes in the **Contribution** column.
- Add any general comments or indicate any gaps under each theme in the final comments column

Please complete this questionnaire electronically by no later than **15 October 2007**
Once you have answered all the questions use the **CLICK** button to return it.

The questionnaires will be returned directly for analysis to:
Jane Stageman, Policy, Planning and Improvement Team, 2nd Floor, Civic Hall, Leeds LS1 1UR

Cultural Life: A city with a vibrant and distinct cultural life

	Draft Improvement Priorities	High (H) Medium(M) Low (L)	Contribution	Comments/Gaps
1.	Deliver three major cultural schemes of regional and international significance			
2.	Increase the number of facilities receiving accreditation for quality of service.			
3.	Increase participation in culture by providing a range of activities which can be used by all our communities and visitors.			

Enterprise and the Economy: Promoting Leeds as the regional capital

	Draft Improvement Priorities	High (H) Medium(M) Low (L)	Contribution	Comments/ Gaps
4	Increase international communications, marketing and support activities to promote the city and attract investment.			
5	Deliver three major projects to improve the city centre.			
6	Increase entrepreneurial activity in deprived areas.			
7	Enhance the skills of the current workforce.			
8	Increase our reputation as a centre for knowledge and innovation.			

Learning: A leading centre of learning, knowledge and research

	Draft Improvement Priorities	High (H) Medium(M) Low (L)	Contribution	Comments/ Gaps
9	Improve learning outcomes for 16 year olds			
10	Narrow the gap in learning outcomes for 16 year olds.			
11	Improve learning outcomes and skill levels for 19 year olds.			
12	Reduce the proportion of vulnerable groups not in education, training or employment.			
13	Improve participation and early learning outcomes for children from the most deprived areas.			
14	Develop extended services, using learning sites across the city, to improve support to children, families and communities.			

A Modern Transport System

	Draft Improvement Priorities	High (H) Medium(M) Low (L)	Contribution	Comments/Gaps
15	Develop proposals for an enhanced transport system aimed at securing funds for delivery.			
16	Improve the condition of the streets and transport infrastructure by carrying out a major programme of maintenance and improvements.			
17	Improve road safety for all our users, especially motor cyclists and pedal cyclists.			

18	Improve the quality, use and accessibility of public transport services in Leeds.			
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Environment City: A reputation for environmental excellence

	Draft Improvement Priorities	High (H) Medium(M) Low (L)	Contribution	Comments/ Gaps
19	Increase recycling rates and reducing the amount of waste going to landfill.			
20	Reduce emissions from public sector buildings, operations and service delivery.			
21	Undertake actions to improve our resilience to current and future climate change.			
22	Address neighbourhood problem sites and improve cleanliness of publicly owned land.			

Health and Wellbeing: Creating a healthy city

	Draft Improvement Priorities	High (H) Medium(M) Low (L)	Contribution	Comments/ Gaps
23	Reduce Coronary heart disease.			
24	Reduction in number of people who smoke.			
25	Embed a safeguarding culture for all.			
26	Reduce bullying and harassment.			
27	Reduce obesity and raise physical activity for all.			
28	Reduce teenage conception and improve sexual health for all.			
29	Promote emotional well-being for all.			
30	Improve the assessment and care management of children, families and vulnerable adults.			
31	Improve psychological and mental health services for children, young people and families.			
32	Increase the proportion of vulnerable adults helped to live at home.			
33	Increase the proportion of people in receipt of community services enjoying choice and control over their daily lives.			

Thriving Places: A place of many parts

	Draft Improvement Priorities	High (H) Medium(M) Low (L)	Contribution	Comments/ Gaps
34	Increase in the supply of homes meeting the decency standard.			
35	Increase the number of affordable homes.			
36	Reduce the number of homeless people.			
37	Reduce the number of people who are not able to adequately heat their homes.			
38	Reduce crime and fear of crime.			
39	Reduce offending			
40	Reduce the harm from drugs and alcohol.			
41	Increase positive opportunities for children and young people.			
42	Reduce anti-social behaviour.			
43	Reduce worklessness in deprived areas.			
44	Reduce financial exclusion in deprived areas.			

Harmonious Communities: A rich mix of cultures and communities

	Draft Improvement Priorities	High (H) Medium(M) Low (L)	Contribution	Comments/Gaps
45	Support local people to become active members of their local communities to meet local needs.			
46	Strengthen the role of elected members as community champions.			
47	Support a robust and vibrant voluntary, community and faith sector.			
48	Promote community pride, integration and a sense of belonging.			

General comments: Please add any overall comments about the improvement priorities.

Please return this questionnaire no later than **15 October 2007** to:

Thank You



Report of the Director of Children's Services Unit

Outer South (Outer) Area Committee

Date: Monday 5th November 2007

Subject: Leeds Joint Area Review

Electoral Wards Affected: All

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The report/presentation seeks to describe the JAR process and outline the timetable of activities in Leeds so that members are informed of developments and offers an opportunity to engage with the JAR at Area Committee.

1.0 Purpose Of This Report

To inform elected members about the Joint Area Review (JAR) process, discuss its implications and make comment as appropriate.

2.0 Background Information

The JAR replaces a number of previous inspection regimes. It has been designed so that it sees what life is like for children and young people growing up in Leeds, how well all services work together to improve outcomes for children and young people, how well we protect our children and young people from harm, and assess the impact of our children's trust arrangements.

3.0 Main Issues

- Who are the inspectors?
- How does it fit with other inspections?
- What evidence will inspectors look at before and during the visit?
- What does our Children and Young People's Plan self-assessment tell us?
- What is the timetable for activities?
- Where will they dig and into what?
- What do we do after the inspection?
- What do we need to do now?

- How can I find out more?

4.0 Implications For Council Policy and Governance

- Children & Young People's Plan – 2006-2008 refreshed July 2007
- The inspection will focus on the overall general well-being of children and young people. Inspectors will want to be sure that all groups are able to access services.
- Changes to the way children's services are assessed and inspected were announced in the recent local government white paper. From March 2009 the JAR will be replaced with a single performance framework for local authorities, with a shift to proportionate inspection to target authorities most at risk of underperforming. This will mean a lighter touch inspection regime and fewer automatic inspections for authorities performing well against the *Every Child Matters* outcomes.

5.0 Legal and Resource Implications

There are some costs associated with the preparation for the inspection but these will be met within existing resources. There are no direct legal implications; however, clearly the local authority must be able to demonstrate through the inspection that it is meeting its statutory duties to children and young people in the city.

6.0 Conclusions

The JAR is an important inspection of the city and as such merits consideration and the utmost attention. As with any inspection, preparation is key to a successful outcome. We all have a part to play in supporting the process and in implementing its recommendations. Services, in particular, across the sectors and the city are being engaged and energized and are working together to prepare for the inspection.

7.0 Recommendations

Members are requested to:

- a) Note this report and receive the presentation
- b) Discuss its implications comment on matters that arise for members.



Leeds Joint Area Review

2007

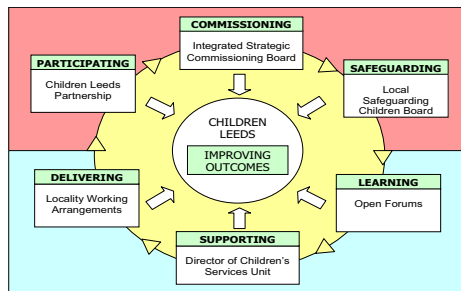
Children Leeds
the Leeds Initiative
 Local partnerships making things happen

What is it for?

- To see what life is like for children and young people growing up Leeds
- To see how well all services from all sectors are working together to improve outcomes for children and young people
- As part of this, to assess the impact of our children's trust arrangements

Children Leeds

Leeds Children's Trust Arrangements



Children Leeds

Focus on the vulnerable

- Looked after children and young people
- Children and young people from BME communities
- Children and young people with learning difficulties and/or disabilities
- Children and young people in trouble with the law
- Children in need of protection

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What does it replace?

- JAR replaces previous inspections including:
 - children and family services
 - education
 - 14-19
 - Connexions
 - Youth Service
 - Children's Fund

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Who are the inspectors?

- Team led by Ofsted, including Adult Learning Inspectorate, Audit Commission, Healthcare Commission, HM Crown Prosecution Service Inspectorate, HM Inspectorate of Constabulary, Court Administration, Prisons and Probation


Children Leeds



How does it fit with other inspections?

- Aligned with the Corporate Assessment of all Leeds City Council's work
- Aligned with the inspection of the Youth Offending Service in November

Children Leeds



What evidence will inspectors look at before they come?

- Performance indicators
- Previous inspections – services, settings, schools ...
- Cross- govt. departmental briefings
- TellUs 2 – survey of children's views
- Audit Commission Schools' survey
- CYP Plan review
- APA improvement since 2006
- LSCB minutes, serious case reviews


Children Leeds



Our CYPP self-assessment

- Be healthy – good
- Stay safe – adequate
- Enjoy and achieve – good
- Positive contribution – good
- Economic wellbeing – good
- Service management – good
- Capacity to improve – good
- Children's services - good

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JAR score sheet: Changes in Grading Approach

- LAC
- LDD
- Safeguarding
- Service Management
- Capacity to improve

Grades and judgements from all investigations undertaken will be taken into account at the next APA


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What's the timetable?

- 28 Sept : list of 100 cases submitted
- 4 Oct : APA meeting
- 12 Oct : JAR/CA set up meeting
- 18 Oct : Corporate Self-assessment submitted
- 14-16 Nov : JAR analysis days
- 12-16 Nov :CA analysis week
- 3-14 Dec : on-site JAR fieldwork


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What will they look at when they visit?

- **What** is happening for families in Leeds – how well are frontline staff working together to improve outcomes?
- **How effective** are our children's trust arrangements?


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A deeper dig!

- CYP views – Questionnaire in advance
- Case tracking – 10 cases
- 3 areas of investigation
 - LAC - LDD - Safeguarding
- Up to 3 additional areas
- Visits
- Observations- importance of frontline practice increased
- Interviews- increased emphasis on CYP view of service
- Focus groups
- Attention to equality, diversity and human rights

Children Leeds



Case tracking: An in depth look at individual cases

- We present 100 cases
- Inspectors choose 10
- Multi-agency focus
- Questionnaires
- Interviews
- Focus groups
- Preparing service users
- Examination of files


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What happens after the inspection?

- 30 Jan : draft report received
- 18 Feb : submit comments on draft report
- 14 March : final report comes to LCC
- 22 April : report published


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What do we need to do now?

- Know the CYPP review 9 priorities, and what we are doing to improve
- Understand the Leeds approach – personalisation, partnership, participation, prevention, safeguarding
- Look at the grade descriptions – these are what the inspectors will judge us against


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What else ?

- Tell the Leeds story – know how Children Leeds works
- Show how your organisation is part of Children Leeds
- Collect evidence of how we are working together to improve outcomes
- Make sure all our systems are operating as effectively as possible


Children Leeds



Keep in touch

- Read the ECM Update
- Attend events
- Look at the website
- Discuss the JAR at team meetings
- Share information with your colleagues
- Share evidence and good examples – think how external eyes would view them


Children Leeds

Your key contacts

- Jackie Wilson : CSU
- Roisin Morris :LSC
- Catherine Blanshard : Libraries, Arts and Heritage
- Susan Rautenberg : PCT
- Terry Walsh : Careers
- Steve Crocker : Environment and Neighbourhoods

Children Leeds



Your key contacts

- Jody Sheppard : VCFS
- Jackie Green : Education Leeds
- Andrea Richardson : Early Years
- Jean Davey : Youth Services
- Jocelyn Smith : Social Care
- Paul Baker : Connexions
- Kate Arscott : Scrutiny
- Catherine O'Melia : YOS

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How can I find out more?

www.childrenleeds.org.uk
www.ofsted.gov.uk

any JAR comments or questions to
jointareareview@leeds.gov.uk

Children Leeds



Report of the Director of Environments & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 5th November 2007

Subject: Outer South Community Centre Issues

Electoral Wards Affected:
 Ardsley & Robin Hood
 Morley North
 Morley South
 Rothwell

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides the Area Committee with an overview of current developments and prevalent issues at some community centres in the Outer South Area.

1.0 Purpose Of This Report

1.1 The purpose of this report is to update members on the current position with various Council community centres and comment on a number of proposals relating to the buildings.

2.0 Background Information

2.1 In July 2006, five community facilities were transferred to the responsibility of Area Committees as part of the annual delegation of functions – the centres were Blackburn Hall, Churwell Community Centre, East Ardsley CC, Peel Street CC and West East Ardsley CC. Of these centres, three were leased and two were directly managed by the Council.

2.2 There were a number of responsibilities that also transferred for the Area Management Team to carry out on behalf of the Area Committee, these responsibilities were:-

- Liaise with users, user groups, local members and management committees on issues related to centres in their area
- Develop proposals for re-shaping the community centre portfolio in the area
- Develop capital schemes and funding packages

- Monitor the service level agreement with City Services for centres in their area and monitor capital and revenue budgets
- Ensure that leases and licences are in place and reviewed periodically
- Develop, implement and oversee the administration of a new schedule of pricing and discounts for centre usage

2.3 Following a decision by Executive Board, it was decided that there would be a further delegation of community centres to Area Committees. This will mean that a further six buildings will be transferred to the Outer South Area Committees Community Centre portfolio in early 2008. The buildings still to transfer are:- Gildersome Youth Club, Lewisham Park CC, four community rooms at Morley Town Hall, St Gabriel's YC, Tingley Y&C Centre and Windmill YC.

2.4 At the present time, it is very much a transitional period for the above six buildings due to the transfer of facilities between the former Learning and Leisure Department to the Environments and Neighbourhoods Directorate. While the centres are not yet the full responsibility of the Area Committee, South Area Management Team are picking up numerous issues which need resolving urgently as they have required attention for a number of years.

2.5 Since the last report to Area Committee, the Community Centres Sub Committee has met once and has a further meeting scheduled for December. The main topics for discussion have been the key issues highlighted below, as well as the consultation process for the pricing and lettings policy.

3.0 Key community centre issues in Outer South Leeds

3.1 There are a number of community centres issues in the Outer South area. The section below details the most pressing issues and asks the Area Committee to consider.

3.2 St Gabriel's Community Centre

3.2.1 St Gabriel's Community Centre is a facility that is highlighted as a priority due to high backlog maintenance, £37,265 at the last condition survey undertaken on the property, and running costs, on average it costs around £30,000 per annum to operate the facility, with low usage. A number of measures are already being explored to reduce running costs here, such re-aligning caretaking hours.

3.2.2 Another reason that the facility has been put on the high priority list is that the building is leased in by the Council from the Diocese and that lease is due to expire in April 2008. As yet there have been no discussions with the Diocese and Council with regards to any future lease.

3.2.3 St Gabriel's is situated on Fall Lane, East Ardsley. A number of other community facilities are located in the area – East Ardsley Community Centre and Thorpe Community Centre, as well as St Michael's Church which also provides an number of community activities.

- 3.2.4 At present, two youth club sessions take place each week at St Gabriel's, with other occasional meetings held on an ad-hoc basis. Youth Service has been asked to look into the options for youth provision in the area including possible alternatives. Part of the building is also used by the Diocese for church services, but this is separated off from the main hall and caretaking charges are only incurred if use of the kitchen is required, as representatives of the church don't have permissions to access that part of the building.
- 3.2.5 It is requested that the Area Committee supports the proposal to undertake a consultation exercise with the local community to seek their thoughts about community facilities and youth provision in the area. Once the results of this consultation are gathered, a firmer decision can then be made on how to take forward the management of the facility. To coincide with this, further discussions will take place with the Youth Service with regards to their plans for provision at the facility and in the area as a whole. A report will be presented at the February Area Committee to outline the results of the consultation with details of the proposed next steps.

3.3 Peel Street Centre

- 3.3.1 Following a site visit to Peel Street Centre to meet one of the user groups, it is felt that further work needs to be undertaken to assess the future viability of this centre. After a recent visit by a surveyor, there is currently £26,500 of backlog maintenance on the building. This figure does not cover DDA works that also need to be carried out at the premises. The building is also costing approximately £34,000 to operate per annum with only £500 income being generated through lettings by Joseph Priestley College.
- 3.3.2 At present, the five main user groups provide activities for older people in the form of luncheon or social clubs. All the groups have free usage and would not be required to make a contribution towards lettings payments under the draft new pricing and lettings policy. There are currently spaces within the bookings diary at Morley Town Hall and Lewisham Park CC that could accommodate these sessions. Joseph Priestley College do operate some classes at the facility but there are no courses currently booked. The centre is used on an average of 18 hours per week.
- 3.3.3 The Area Committee is asked to support the proposal to explore options for this centre. It is proposed that an approach to be made Joseph Priestley College to ask if they'd like to take on the building - either through a lease or sale of the site to them. Users groups would be then decanted to Morley Town Hall or Lewisham Park CC.
- 3.3.4 At present, only one user group has been consulted regarding these proposals. The remaining four user groups will be written to, informing them of this report. This will be followed up by a series of meetings with these users to discuss implications with each of them.

3.4 Churwell Community Centre & Stanhope Memorial Hall

- 3.4.1 Following a decision to close Stanhope Memorial Hall in January 2006, the disposal of this facility is still being progressed by City Development. Issues have arisen as the hall is not owned by the Council and was gifted by a set of trustees to provide space for the provision of activities for older people in the Churwell area.

- 3.4.2 City Development has been asked to continue with the disposal of the facility – if the families of the deceased trustees cannot be traced, a request will be put forward to the Charities Commission for any capital receipt that comes from the sale of the facility be invested into Churwell Community Centre. This could, however, mean that the name of the centre may need to change to the Churwell & Stanhope Community Centre, to ensure that the name of Stanhope, who gifted the hall to the Council, lives on in the community.
- 3.4.3 When final confirmation has been received with regards to how we can progress with the disposal of Stanhope, a further update report will be presented to the Area Committee.

3.5 West Ardsley Community Centre

- 3.5.1 West Ardsley Community Centre is currently leased to Kaleidoscope childcare provider who runs before and after school sessions. The Council currently has a six year lease with Kaleidoscope, which has a three year stepped rent - £3,000 in year one, £6,000 in year two and £8,900 in years three to six.
- 3.5.2 We are currently in year two of the agreement and Kaleidoscope has asked if the Council would review the rental payments. They have requested a reduction to £3,000 for year two. Account information has been provided and reviewed by South Area Management Team who is supportive of this request. It is suggested that an annual rent review is carried out for this facility in order for Kaleidoscope to continue managing the premises.
- 3.5.3 Kaleidoscope has successfully managed to turn the facility into a well used building and is felt that support should be given to ensure this continues. If Kaleidoscope had to relinquish the building back to the Council, the future viability of the facility might be put in jeopardy, as there isn't sufficient budgetary provision for the building to be directly managed by the Council.

4.0 Implications for Council Policy and Governance

- 4.1 There are no direct implications for the above as a result of this report.

5.0 Legal and Resource Implications

- 5.1 There are no legal implications associated with this report.
- 5.2 There are various resource implications associated with this report. More officer time will need to be allocated to community facilities in Outer South Leeds to ensure that the current issues highlighted above are dealt with as soon as possible.
- 5.3 Once these issues are dealt with, then budget pressures associated with some of the facilities outlined above will be alleviated and efficiency saving targets will be met. Any budgetary savings on facilities can be re-invested into the remaining buildings in the portfolio.

6.0 Conclusions

- 6.1 All the proposals outlined above are key pieces of work which need to be undertaken to ensure that the community centres portfolio is sustainable and providing the community with the best local provision within budgets.
- 6.2 If Members have any specific issues which they require to be addressed on any other facilities not mentioned above, these should be fed through by the relevant ward representative on the Outer Community Centres Sub Committee to be discussed at the meeting on 12th December.

7.0 Recommendations

- 7.1 The recommendations associated with this report are:-
- Area Committee members note the content of this report
 - A consultation exercise is agreed for community facilities and youth provision in East Ardsley
 - Negotiations with various user groups at Peel Street Centre are supported
 - For a rent reduction to be given to Kalidoscope for West Ardsley Community Centre in 2007/08 and for a yearly review process to be built in every year there after

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Originator:
Thomas O'Donovan
Kate Armitstead
Tel: 0113 3951656

Report of the Director of Environments & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 5th November 2007

Subject: Rothwell 600

<p>Electoral Wards Affected:</p> <p>Rothwell</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

Rothwell celebrates the 600th anniversary of the granting of its Royal Charter in February 2008. This offers an opportunity to harness the diverse mix and wealth of community groups within the area and bring them together to organise a year of celebrations. It will provide a focus to unite people from a variety of groups, increase identity within the area, strengthen community cohesion, and create greater opportunities for partnership and involvement. This report outlines the organisational arrangements, including Area Management input, a summary of possible activities and funding needs.

1.0 Purpose of This Report

1.1 The purpose of this report is to outline progress made to date by the Rothwell 600 organising committee and highlight for members key areas which require Area Committee input to enable the celebrations to progress. This should ensure that the celebrations are owned by local people and are a success.

2.0 Background Information

2.1 February 2008 will see the start of the celebrations for Rothwell 600 when Rothwell celebrates the 600th anniversary of the granting of its Royal Charter. Following initial scoping meetings involving Elected Members and local groups, Mary Fleet, with support from Area Management Team (AMT) and Town Centre Management (TCM), agreed to co-ordinate the community input.

2.2 A meeting of the Rothwell Town Centre Partnership was used as an initial sounding board to begin to establish a way forward. Community groups were invited as well as local businesses and brainstorming sessions were held to determine what projects and events could be included in Rothwell 600. The first Rothwell 600 meeting was held on the 20th September 2007. To date the committee has been formed and officers elected with a constitution agreed. A Rothwell 600 bank account has been opened. Meetings are expected to be held fortnightly to progress plans.

3.0 Main Issues

3.1 Aims for the Rothwell celebrations include:

- Uniting local groups in a shared goal and provide opportunities for the involvement of local people through a variety of activities and events.
- Through TCM work in partnership with local business and commerce, with a view to increasing footfall in the town and assist in the regeneration of the town.
- Promoting the town centres of Rothwell, Carlton, Oulton and Woodlesford.
- Working with local schools to develop a sense of pride by local children in the area.
- Encourage people from a wide variety of backgrounds to share and appreciate the culture and heritage of the area.
- Use the celebrations as vehicle to regenerate the Ward through a variety of methods, promoting community pride and identity.

3.2 Audience

The celebration will be targeted at all residents living in the Ward. Activities will be especially targeted at young people through working with the schools and youth service and voluntary and community groups. Most importantly all activity will be delivered through community and voluntary and faith groups.

3.3 Partnership

The creation of strong partnerships is imperative to the success of the celebrations. Rothwell 600 provides the opportunity for groups to work with new partners which in every day circumstances they would not have had the opportunity. It provides an opportunity to create strong links between statutory agencies and local groups. For example the school sports partnership is exploring possible events such as, a triathlon and orienteering weekend with local Athletics groups.

3.4 Organisational structure

A committee has been formed that includes community members from a wide variety of groups these include: Rothwell in Bloom, local Footpath Group, Rothwell Entertainments, Carlton Residents Association, Rothwell Historical Society, John O' Gaunts Residents Association, and a representative from the local Youth Council and the retail sector. Officers of the committee have been elected and signed up to the constitution. A bank account has been opened.

3.4.1 Area Management will support the group through facilitating meetings and providing advice and coordination of work with agencies such as schools and various departments of Leeds City Council. Support will be given in organising an opening event in February 2008 as well as generating publicity for the whole year. However it is expected that groups will work independently to organise events throughout the year that will form the programme of the festival.

3.5 Programme and Content

As well as coordinating new events, the main focus of Rothwell 600 will be to build on events and activities that already exist. Celebrations such as Rothwell Carnival, May Day and smaller events such as John O' Gaunts Community Day will carry the Rothwell 600 brand. Rothwell 600 is a thread that will be woven into various events for example through the use of medieval costumes, games and activities or by emphasising the 600 through baking 600 buns or 600 people entering the triathlon event.

It is envisaged that community groups will use this opportunity to program additional events and activities, for example the Schools Sports Partnership is organising a triathlon in partnership with the local leisure centre. Such events as these will require limited support from AMT, rather it's important to keep communication lines open and makes sure such events are advertised and promoted as part of the celebrations. It is vital to the success of the celebrations that community groups take ownership of their individual activities, as there is not the capacity to support all events.

It is anticipated that AMT will support the Rothwell 600 committee, provide co-ordination and publicity for all events, and assist in organising the opening event.

3.6 Finance

An independent constituted Rothwell 600 committee will ensure that opportunities for external funding are maximised. This will also allow the group to be locally accountable and take ownership for the celebrations. It is expected that the main areas of expenditure for Rothwell 600 will be in staging an opening event, providing funding support for local groups to organise events and developing promotional materials. The Area Committee is asked to consider ringfencing £10,000 revenue to support Rothwell 600. The Area Committee is also asked to note that Rothwell 600 may also wish to leave some other legacy of the anniversary in the form of a capital project.

4.0 Implications for Council Policy and Governance

4.1 There are no direct implications for the above as a result of this report.

5.0 Legal and Resource Implications

5.1 Legal implications as a result of this report will be reflected in any subsequent Well being Funding Agreements and Contracts to tender that arise from supporting the Rothwell 600 organising committee.

5.2 There are various resource implications associated with this report. The remaining balance of the Well being Budget will be reduced. Officer time will need to be allocated to ensure that the coordination support highlighted above is provided.

6.0 Conclusions

- 6.1 The Area Committee is asked to consider supporting the Rothwell 600 celebrations by providing £10,000 from the Well being revenue budget subject to the following conditions:

The Rothwell 600 organising committee submits:

- A spending plan outlining how the £10,000 will be allocated.
- Details of the decision making body and the criteria for allocating funding.
- A programme of events for the year
- Quarterly update reports to the Area Committee
- A full evaluation report to the Area Committee detailing outcomes and a list of all activities staged, evidence of any external funding received, and list of community groups involved in the year.

7.0 Recommendations

- 7.1 Members of the Outer South Area Committee are requested to:

- Note the content of this report
- Agree to provide £10,000 to support the Rothwell 600 celebrations subject to the conditions outlined in 6.1.



Originator:
 Thomas O'Donovan
 Sarah Henderson

Tel: 3951655 / 3951654

Report of the Director of Environments and Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 5th November 2007

Subject: Allocation of the Additional Well being Funding

<p>Electoral Wards Affected:</p> <div style="border: 1px solid black; display: inline-block; width: 40px; height: 20px; vertical-align: middle;"></div> Ward Members consulted (referred to in report)	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
Council Function <input type="checkbox"/>	Delegated Executive Function available for Call In <input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>

Executive Summary

Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. Two areas were identified by the Executive Board for consideration by Area Committees when deciding how to spend this extra money. These are: carrying out a conservation area review in their geographical area or introducing residents' only parking/extra parking provision in particular areas of concern.

The September Area Committee asked that clarification be sought on the Executive Boards recommendations on how the additional funds could be used as well as providing options for spend.

The report clarifies the Executive Boards position and makes recommendations to the Area Committee on the allocation of the additional Well being funding.

In September, the Area Committee agreed to spend £1,875 on a survey of the usage of Queensway Car Park in Morley.

The Committee are asked to consider allocating £25,000 on conservation area reviews in Morley and Rothwell and consider how the balance of £23,125 should be spent.

1.0 Purpose of This Report

The report outlines proposals for consideration by the Outer South Area Committee and asks the committee to agree how the remaining additional well being allocation is spent.

2.0 Background Information

- 2.1 Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. One of the areas identified by the Executive Board that they would like Area Committees to consider when deciding how to spend this extra money was on carrying out Conservation Area Reviews. This is a Best Value/Comprehensive Performance Assessment indicator for the Council. Executive Board would like to make progress in this area and feel that there is an opportunity for the Area Committees to influence how this work goes forward.
- 2.2 A report on conservation area appraisals was presented at the September 2007 Area Committee but members requested clarification on the Executive Boards recommendations on how this additional funding could be spent. This report is attached at Appendix 1.
- 2.3 Executive Board also proposed funding residents' only parking/extra parking provision in particular areas of concern. It is known that City Development are undertaking work on wider parking issues across the city and a report on the outcomes of this work will come to Executive Board in the near future. Members may want to consider waiting for the outcome of that report before making a final decision. Also, while officers are aware of some current areas of concern regarding residents' only parking in Outer South, these are not developed sufficiently for consideration here.
- 2.4 Members should note that £1,875 was allocated by the Area Committee at the September meeting for a survey at Queensway Car Park in Morley. The results of the survey will come to the December committee.
- 2.5 In preparing options for Area Committee, officers have considered proposals to advance the refurbishment of key council owned facilities in Outer South. Among them Blackburn Hall in Rothwell has recently benefited from an upgrade of kitchen and toilet facilities. This upgrade was a priority due to the high level of use of the Hall by local community groups. Funding has been applied for to continue this programme of development and improvement to Blackburn Hall as part of the management of community venues across the Outer South. Officers are not aware of any issues in the Arsdley Robin Hood Ward. As a consequence proposals in this report to address this issue focus on Morley Town Hall.
- 2.6 The issue of local design statements has also been raised in the context of this funding.

3.0 Main Issues

- 3.1 The Executive Board has approved an additional allocation for each area Committee of £50,000 revenue which must have no ongoing cost implications. The Executive Board identified two areas of strategic importance that they would like Area Committees to consider when deciding how to spend this extra money. These are: carrying out a conservation area review in their geographical area or introducing residents' only parking/extra parking provision in particular areas of concern.
- 3.2 In response to City Development completing a report on parking issues across the city. Members may want to consider ringfencing an amount of the additional wellbeing allocation to address parking issues in the Outer South based on recommendations in the future City Development report. It is therefore proposed that the balance of the additional allocation be used to commission improvements to Morley Town Hall, Blackburn Hall and any suitable council owned venues in Ardsley Robin Hood.
- 3.3 Members are asked to note that while there are no current residents parking issues for consideration; schemes could come forward to a future meeting for discussion.
- 3.4 Local design statements have been raised in the context of this funding. It is recommended that the committee invite officers from Development to provide further information on local design statements with a view to bringing forward proposals for consideration at a later date.
- 3.5 Conservation Area Reviews are a Best Value/Comprehensive Performance Assessment indicator for the Council.
- 3.6 The availability of capital funding from the wellbeing budget offers the potential to maximise the impact of the remaining additional allocation wellbeing funding by using it as match funding.

4.0 Proposals

- 4.1 It is suggested that the Committee considers allocating an amount from this year's well being allocation to support a review of a Conservation Area. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which follows planning guidance. Once the details about the number of reviews to be supported has been collated this will enable officers to put together a programme and finalise the financial contributions required from each of the Committees.
 - 4.1.1 A proposed £25,000 would complete conservation area reviews for Morley and provide an update to the Rothwell conservation audit.
- 4.2 Subject to the Area Committee agreeing to ringfence an amount to address parking issues, the committee is asked to consider commissioning the remaining budget on improvements to Morley Town Hall.

4.2.1 The following list of priority items has been compiled by Area Management in discussions with Civic Building staff:

Repairs to Mosaic Floor	£20,000
New stage lighting in the Alexandra Hall	£10,000
Replacement of Chairs in the Alexandra Hall	£15,000

4.3 Area Committee are asked to consider additional funding from the Wellbeing capital budget to contribute towards one or more item on the list outlined in 4.2.1

5.0 Implications For Council Policy and Governance

5.1 The proposals outlined in this report fit with existing Council policy and address an area which will have an impact on Best Value/Comprehensive Performance Assessment indicators.

6.0 Legal and Resource Implications

6.1 As indicated, there is an estimate of £25,000 to complete two Conservation Area reviews at this stage. Corporate Finance has confirmed that a programme of reviews as suggested in the report would be an acceptable way to utilise the funding available to the Area Committees. Any spend from a co-ordinated programme of reviews from this year's allocation which slips into the next financial year would not present a problem.

6.2 Resource implications will be that the remaining balance of the Wellbeing Budget for capital will be reduced as a result of any projects funded.

7.0 Conclusions

7.1 In making the additional £50,000 allocation to each Area Committee in 2007/08 the Executive Board had an expectation that Area Committees would spend some of this on carrying out Conservation Area Reviews. It is suggested that the Committee considers allocating an amount £25,000 to support reviews in Morley and Rothwell. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which fits with planning guidance and can be incorporated into the work programme for the Sustainable Development Unit.

7.2 Subject to agreeing the allocation at 7.1, Members are to consider the proposals in this report and agree how to spend any residual balance of the additional Wellbeing allocation.

8.0 Recommendations

The Area Committee is asked:

- Note this report
- Consider the proposal in 3.2 to ringfencing an amount from the additional wellbeing allocation to address parking issues identified by City Development in a future report.
- Request further information from Development on local design statements as outlined in 3.3.
- Consider the proposal outlined in 4.1.1 and agree a funding allocation of £25,000 for priority conservation area reviews in the Outer South.
- Consider 4.2.1 and 4.3 and agree any items and funding allocation to maintenance of Morley Town Hall.

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Originator: RichardTaylor/
Martyn Stenton

Tel: 247 8145/ 395 0647

Report of the Directors of City Development and Environment and Neighbourhoods

Outer South Area Committee

Date: Monday 10th September 2007

Subject: Conservation Area Reviews

<p>Electoral Wards Affected:</p> <div style="border: 1px solid black; display: inline-block; width: 40px; height: 20px; vertical-align: middle;"></div> Ward Members consulted (referred to in report)	<p>Specific Implications For:</p> <p>Equality and Diversity <input style="width: 40px; height: 20px;" type="checkbox"/></p> <p>Community Cohesion <input style="width: 40px; height: 20px;" type="checkbox"/></p> <p>Narrowing the Gap <input style="width: 40px; height: 20px;" type="checkbox"/></p>	
<p>Council Function <input style="width: 40px; height: 20px;" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" style="width: 40px; height: 20px;" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input style="width: 40px; height: 20px;" type="checkbox"/></p>

Executive Summary

The report provides information about Conservation Areas and recommends an approach to Conservation Area reviews.

Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. One of the areas identified by the Executive Board that they would like Area Committees to consider when deciding how to spend this extra money was on carrying out Conservation Area Reviews.

The report provides information about Conservation Areas and notes that Leeds now has 64 Conservation Areas but so far only 5 of these have up-to-date appraisals.

It is suggested that the Committee considers allocating an amount from this year's well being allocation (estimate of £15,000 per Conservation Area review at this stage) to support a review of a Conservation Area. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which follows planning guidance.

1.0 Purpose Of This Report

The report provides information about Conservation Areas and recommends an approach to Conservation Area reviews.

2.0 Background Information

- 2.1 Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. One of the areas identified by the Executive Board that they would like Area Committees to consider when deciding how to spend this extra money was on carrying out Conservation Area Reviews. This is a Best Value/Comprehensive Performance Assessment indicator for the Council. Executive Board would like to make progress in this area and feel there is an opportunity for the Area Committees to influence how this work goes forward.
- 2.2 A Conservation Area for this purpose is one designated by a local authority under the Planning (Listed Buildings & Conservation Areas) Act 1990. The Act defines it as “an area of special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance”.
- 2.3 Central government policy is set out in Planning Policy Guidance Note 15 (PPG 15). The government expects local authorities to review “from time to time” which areas it has chosen to be Conservation Areas and to bring forward ideas for their conservation through appraisals/management plans. Designating and reviewing Conservation Areas is a planning function carried out by the Sustainable Development Unit (SDU) in City Development.
- 2.4 Leeds now has 64 Conservation Areas (**Appendix 1**) but so far only 5 of these have up-to-date appraisals. An example of a Conservation Area Appraisal will be circulated at the meeting. The requirement for current appraisals has become a Key Performance Indicator under the Best Value/Comprehensive Performance Assessment. Although national targets are yet to be set, a poor performance in this area of work could clearly lead to loss of future government funding support. It may also lead to a number of out dated Conservation Area appraisal documents over time if action is not taken to do further reviews.

3.0 Main Issues

- 3.1 City Development have developed a modified version of the appraisal and management plan system outlined in PPG15 and set out in English Heritage Guidance. Normally the management proposals are incorporated into the appraisal rather than being published separately. Three principles are followed.
- an appraisal must also include a review of a Conservation Area’s boundaries as these are inevitably out-of-date as notions of what is worth conserving change over time.
 - the local community must be involved in the process to ensure that there is support for the appraisal and that it can be treated as a “material consideration” in the planning system.
 - the published appraisal should be to a common format which is short, practical and available on the web.

- 3.2 The whole process takes about 15 weeks per area on average. Work can be divided into three areas:
- Professional – management and survey/analysis/appraisal writing
 - Graphical/IT – preparing documents, exhibition and publicity material, web publishing
 - Admin/logistical – progress chasing, leafleting, meeting.
- 3.3 Some of the steps could be handled in-house by SDU (through temporary posts and with possible help from Area Management with local contacts and consultation) but the piloting through the planning system can be done only by SDU. The meat of the work could be done by either SDU (again through temporary posts) or by consultants.
- 3.4 As part of the City Centre Area Action Plan in the Leeds Development Framework, the 10 Conservation Areas in and around the city centre (UDP boundary) are currently under review as part of a characterisation project being developed with English Heritage and part-funded by them. The work is being done by Jacobs under the Strategic Design Alliance. This GIS-based project aims to give a better understanding of the character areas which make up the city centre and from this to review and appraise the Conservation Areas there. This has the benefit of rooting the Conservation Areas in their wider area. It also brings economies of scale in reviewing the Conservation Areas in a batch. This is suggested as a useful model for the rest of the City.
- 3.5 Where communities have already undertaken conservation area studies these can be picked up and used where appropriate. For the majority however no recent work has been done and it would be more practical to set up a team to carry out around 10 reviews in an overlapping rolling programme which will require careful timetabling. This would aim to deliver in approximately 12 months a consistent set of appraisals embedded in GIS.
- 3.6 Based on recent experience an indicative cost for 10 scattered Conservation Area Reviews (one per Committee area) would amount to about £100k for professional work. To this would need to be added £50k for additional SDU project management giving a total of £150k. If more than 10 reviews took place there might be further economies of scale.
- 4.0 Proposals**
- 4.1 **Appendix 2** is a table highlighting the Conservation Areas in each Committee's area. Conservation Areas in the Outer South Area are illustrated in further details as maps under Appendices 3a,3b,3c and 3d.

- 4.2 It is suggested that the Committee considers allocating an amount from this year's well being allocation (estimate of £15,000 per Conservation Area review at this stage) to support a review of a Conservation Area. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which follows planning guidance. Once the details about the number of reviews to be supported has been collated this will enable officers to put together a programme and finalise the financial contributions required from each of the Committees.
- 4.3 It is recognised that the number of Conservation Areas varies across the different Area Committee areas. In some areas Members may wish to progress more than one review and this may be feasible but will depend on capacity within SDU to progress a large number of reviews in a rolling programme. If the Committee wants to put forward more than one area for review it is suggested that a priority is given to them if possible to assist with programming of work.
- 4.4 In terms of selecting which area(s) to review at this time, the Committee might wish to consider those Conservation Areas which:
- Are subject to the most development pressure/regeneration effort and where up to date boundaries and appraisal will therefore have the most impact
 - Are in communities already expressing interest in their future development which would allow the Conservation Area Review work to be part of wider community led initiatives such as Village Design Statements
- 4.5 As listed in Appendix 2, Morley Town Conservation Area is already being reviewed/work programmed. It is recommended that the Outer South Area Committee put forward the conservation area in Rothwell to be programmed by SDU for a conservation appraisal to completed.

5.0 Implications For Council Policy and Governance

The proposals outlined in this report fit with existing Council policy and address an area which will have an impact on Best Value/Comprehensive Performance Assessment indicators.

6.0 Legal and Resource Implications

As indicated in Section 4, there is an estimate of £15,000 per Conservation Area review at this stage. Corporate Finance have confirmed that a programme of reviews as suggested in the report would be an acceptable way to utilise the funding available to the Area Committees. Any spend from a co-ordinated programme of reviews from this year's allocation which slips into the next financial year would not present a problem.

7.0 Conclusions

In making the additional £50,000 allocation to each Area Committee in 2007/08 the Executive Board had an expectation that Area Committees would spend some of this on carrying out Conservation Area Reviews. It is suggested that the Committee considers allocating an amount (estimate of £15,000 per Conservation Area review at this stage) to support a review of one or more Conservation Areas. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which fits with planning guidance and can be incorporated into the work programme for the Sustainable Development Unit.

8.0 Recommendations

The Area Committee is asked:

- Note this report
- Consider the proposal in the report and agree a funding allocation and priority conservation area for review in the Outer South.

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Originator:
Thomas O'Donovan
Kate Armitstead
Tel: 224 3040

Report of the Director of Environments & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 5th November 2007

Subject: Outer South Area Committee Well-being Budget Report

Electoral Wards Affected:
 Ardsley & Robin Hood
 Morley North
 Morley South
 Rothwell

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

- This report seeks to provide Members with:
- a) a current position statement on the Well-being Budget including the additional funding allocation of £50,000.
 - b) details of projects at 4.0 for consideration
 - c) a progress report on revenue projects agreed to date since 2006/07 (Appendix 1)
 - d) details of capital projects agreed to date (Appendix 2).

Members are asked to note the current position regarding the Well-being budget, the position of the Small Grants Budget, and agree any actions.

1.0 Purpose of This Report

The report summarises:

- An update on both the revenue and capital elements of the Area Committee's budget.
- Proposed new projects to be funded by the Area Committee.
- Small Grant applications which have been approved.

2.0 Background Information

- 2.1 Each Area Committee has been allocated a Well-being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the Area Delivery Plan (ADP).
- 2.2.1 The Well-being Budget for the Outer South is comprised of a capital and revenue allocation. The capital allocation is **£106,735** for the financial year 2007/2008. The revenue allocation for 2007/08 financial year has been confirmed as **£199,880**.

3.0 Well Being Position to Date

Members should note the following points: -

3.1 Revenue 2006/07

- 3.1.1 The total amount of revenue funding available for 2006/07 was **£375,833**.
- 3.1.2 The Area Committee is asked to note that **£216,471** had been allocated and spent from the 2006/07 Well-being Revenue Budget as listed in **Appendix 1**.
- 3.1.3 Therefore, the balance of the 2006/07 well being fund to be rolled forward to 2007/08 was **£159,361**.

3.2 Revenue 2007/08

- 3.2.1 The revenue budget for 2007/08 was confirmed as below.
- 3.2.2 The Area Committee has been given an initial allocation for 2007/08 of **£199,880**.
- 3.2.3 Executive Board has approved the roll-forward of unallocated funds from the 2006/07 budget of **£159,361**.
- 3.2.4 The Executive Board has also approved an additional allocation for each area Committee of **£50,000 revenue** which must have no ongoing cost implications. **The Executive Board identified two areas of strategic importance that they would like Area Committees to consider when deciding how to spend this extra money. These are: carrying out a conservation area review in their geographical area or introducing residents' only parking/extra parking provision in particular areas of concern. These issues are discussed elsewhere.**
- 3.2.5 Therefore the total amount of revenue funding available to the Area Committee for 2007/08 is **£409,241**.
- 3.2.6 The Area Committee is asked to note that **£375,598** has already been allocated from the 2007/08 Well-being Revenue Budget as listed in **Appendix 1**. These commitments for 2007/08 include new ring fenced amounts for small grants, skips, consultation, community centers and neighbourhood improvement plans as well as projects already approved in principle at earlier Area Committee meetings.
- 3.2.7 In addition members are asked to consider making an additional allocation of £5,000 for community skips; this is due to an increased take up of this resource by community organisations and costs from last year coming out of this year's budget. This leaves a balance yet to be committed of £28,643. The Area Committee has asked officers to scope further work to address More for Young people and Safer Neighbourhoods sections of the ADP. This work is in progress.

3.3 **Capital**

3.3.1 Of the **£373,573** capital funding allocated to the Area Committee for 2004/07 a total of **£263,588.75** has been committed to date leaving a balance of **£109,984.25**. At the Area Committee in July members agreed to split the additional allocation of **£106,735** for 2007/08 financial year between all four wards giving an additional of **£26,683.00** to each ward.

3.3.2 The spend broken down by Ward is as follows:

	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Balance at 2006/07	£30,564.25	£37,333	£14,393	£24,293
New Allocation	£26,683	£26,683	£26,683	£26,683
Current Balance	£57,247.25	£59,016	£36,076	£50,976

3.3.3 Therefore the current balance for 2007/08 is **£216,719.25**. Allocated projects for 2007/08 leave a remaining balance of **£206,719.25**

3.3.4 Members are invited to bring forward suitable capital projects to be developed by Area Management Team.

3.3.5 Members are asked to note that at present the Neighbourhood Improvement Area's (NIP) have no current capital allocation and therefore any capital projects for the NIP areas must be submitted to the Area Committee for approval.

4.0 **Well-being Projects**

4.1 **Appendix 1** details revenue projects that have been commissioned by the Area Committee to date, including a current position statement and project outputs.

4.2 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the revenue balance may be greater than the amount specified in 3.2.6.

4.3 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.

4.4 Members are asked to consider funding the following projects:-

4.4.1 **Project Title:** Morley Bulb Bonanza

Name of group or organisation: Groundwork

Total Project Cost: £500.00 Revenue

Amount proposed from Well being budget 2007/08: £500.00 from the amount already allocated to Morley in Bloom Projects.

Ward Covered: Morley North and Morley South

Project Summary: This additional funding will buy an additional 7,000 daffodil bulbs for the Morley Bulb Bonanza and 2,000 bluebells for a woodland planting project which will take place during the current planting season.

4.4.2 **Project Title:** Rothwell 600

Name of group or organisation: Rothwell 600 Committee

Amount proposed from Well being budget 2007/08: £10,000 Revenue

Total Project Cost: £10,000

Ward Covered: Rothwell

Project Summary: The funding will allow Rothwell to celebrate the 600th anniversary of the granting of its royal charter and contribute to marketing and event costs. The initiative aims to support local voluntary organisations, the local business and retail sector by generating a sense of community pride and by increasing the footfall in the town as well as developing community cohesion.

4.4.3 **Project Title:** Drighlington Meeting Hall

Name of group or organisation: Learning and Leisure

Amount proposed from Well being budget 2007/08: £7,500 Capital

Total Project Cost: £23,500

Ward Covered: Morley North

Project Summary: Recent discussions have been ongoing between local members and parish councillors regarding the upgrade of facilities at Drighlington Meeting Hall. A joint approach has been proposed between the Area Committee, Learning and Leisure and Drighlington Parish Council to provide a significant upgrade of facilities. The £7,500 would fund upgrading the kitchen facilities (£4,600), upgrading the toilets (£2,500) and improve the storage area in the main hall (£400). Match funding is identified from the Parish Council to provide CCTV and £15,000 from Learning and Leisure which will fund replacement fascia boards. The project aims to improve the security of the building and continue and develop the use of the centre by community groups.

5.0 **Small Grants Update**

5.1 Three small grants have been approved since the last Area Committee

Organisation	Project	Amount
Carlton Village Residents Association	Carlton Village Community Gala	£500.00
Drighlington Juniors FC	Kit and Equipment	£500.00
Siegen Circle	Visit from older people from Siegen	£600.00

5.2 Members are asked to note the small grants as outlined in 5.1

6.0 **Implications For Council Policy and Governance**

6.1 There are no direct implications for the above as a result of this report.

7.0 **Legal and Resource Implications**

7.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded by the Well being Budget.

7.2 Resource implications will be that the remaining balance of the Wellbeing Budget for

revenue will be reduced and remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

8.0 Conclusions

8.1 The report provides up to date information on the Area Committee's Well-being Budget.

9.0 Recommendations

9.1 Members of the Outer South Area Committee are requested to:

- Note the budget position of the Well-being Budget as set out at 3.2.4 including the additional allocation of £50,000 revenue funding.
- Agree the additional £5,000 revenue allocation to community skips at 3.2.7
- Consider and approve the projects to be funded by the Area Committee as outlined in 4.0
- Note the Well-being revenue projects agreed as listed in Appendix 1.
- Note the Well-being capital projects already agreed as listed in Appendix 2.

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Appendix 1

Outer South Well Being Budget May 2007 Revenue Projects agreed to date

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Budget	Allocation	£195,960	£199,880			
	Carry forward	£179,873	£159,361			
	Additional Allocation		£50,000			
	TOTAL	£375,833	£409,241			
Outer South Skips Budget	South Area Management Team	£1,549	£5,000	To establish a skips for community use fund	<ul style="list-style-type: none"> ▪ Provide skips for community groups to undertake clean-ups 	<ul style="list-style-type: none"> ▪ Improved streetscene in local neighbourhoods ▪ Increased community pride
Outer South Small Grants Fund	South Area Management Team	£10,720.28	£15,000	To establish a small grants fund for projects meeting Area Delivery Plan priorities	<ul style="list-style-type: none"> ▪ Support voluntary and community groups through grant aid 	<ul style="list-style-type: none"> ▪ Increased range of community activity ▪ Increased community participation ▪ Increased community pride ▪ Delivery of Area Delivery Plan priorities
Outer South Communications Budget	South Area Management Team	£1,597.14	£5,000	A budget to enable effective communication and consultation on Area Committee issues in the Outer South	<ul style="list-style-type: none"> • 5 newsletters • 7 questionnaires • Promotional materials 	<ul style="list-style-type: none"> • Increased awareness of the Outer South Area Committee • Improved consultation that can be inform localised projects and plans

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Neighbourhood Improvement Area - Eastleighs & Fairleighs	South Area Management Team	£503	£6,000	A plan to aimed at making improvements in Priority Neighbourhoods	Projects aimed at the priorities identified: The environment, community involvement, young people.	Narrowing the gap: improved services and wellbeing of the area.
Neighbourhood Improvement Area - Newlands & Denshaws	South Area Management Team	£633.84	£6,000	A plan to aimed at making improvements in Priority Neighbourhoods	Projects aimed at the 5 priority's identified: Drugs, The environment, ASB, activities for young people	Narrowing the gap: improved services and wellbeing of the area.
Neighbourhood Improvement Area - John O'Gaunts	South Area Management Team	£6,845.84	£6,000	A plan to aimed at making improvements in Priority Neighbourhoods	Projects aimed at the priorities identified as: ASB, young people, environment, unemployment, community involvement	Narrowing the gap: improved services and wellbeing of the area
Neighbourhood Improvement Area – Oakwells & Fairfaxes	South Area Management	£0	£6,000	A plan to aimed at making improvements in Priority Neighbourhoods	Projects aimed at the priorities identified of : ASB, environment, young people and community facilities	Narrowing the gap: improved services and wellbeing of the area.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Neighbourhood Improvement Area – Harrops	South Area Management	£258.84	£6,000	A plan to aimed at making improvements in Priority Neighbourhoods	Projects aimed at the priorities identified: Crime and ASB, Environment and young people.	Narrowing the gap: improved services and wellbeing of the area
Neighbourhood Improvement Area – Wood Lane	South Area Management	£258.84	£6,000	A plan to aimed at making improvements in Priority Neighbourhoods	Projects aimed at the priorities identified: the environment, young people and crime and ASB	Narrowing the gap: improved services and wellbeing of the area
Community Centres	South Area Management	£3,320	£10,000	A ringfenced amount to cover any essential work identified by the Community Centres Sub-Group	Community centre improvements	Community involvement
Conservation Areas/Car Parks – additional allocation	South Area Management Team		£50,000	carrying out a conservation area review in their geographical area or introducing residents' only parking/extra parking provision in particular areas of concern.		

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Litterbins	South Area Management Team		£9,000.00	The purchase and provision of 24 new bins	6 litter bins per ward.	Cleaner neighbourhoods
In Bloom Groups	Morley and Rothwell in Bloom		£8,000.00	Allocation of £4000.00 for Morley in Bloom and £4000.00 for Rothwell in Bloom.	Various planting schemes in both Morley and Rothwell.	Cleaner Neighbourhoods. Vibrant town centres and creation of community spirit.
Town Centre Manager	South Area Management Team	£22,781.68 (£5,461 Income from Morley Town Council)	£57,270 (£10,000 Income from Morley Town Council)	A Town Centre Manager employed to help bring improvements to Morley and Rothwell Town Centre	Town Centre Manager for Morley and Rothwell.	Please refer to town centre Action Plans
Streetscene Area Delivery	City Services	£2,700		Funding for a CAST team to enable the Area Committee to respond more effectively to local need.	Funding towards the CAST team: <ul style="list-style-type: none"> One dedicated team for the Outer South – team of 3 and a van One graffiti team to share with the Inner South More detailed outputs being discussed 	<ul style="list-style-type: none"> General improvement in the environment Members and other agencies able to respond to environmental concerns of the local community more quickly and effectively. Residents taking pride in the area

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Mobile CCTV	Community Safety	£4,800		Use of a mobile CCTV van in the Outer South	<ul style="list-style-type: none"> Use of van for 8 hours per day for 10 days totalling 80 hours Areas identified by elected members and the NPT's 	<ul style="list-style-type: none"> Decrease in anti social behaviour in hot spot areas Reduction in the fear of crime
Upgrade of Colour Photocopier	South Area Management Team		£2,483	Upgrading of the Area Management team's photocopier	One upgraded photocopier for the Outer South Area Management Team	The capacity to produce more questionnaires, publicity and newsletter to a higher standard.
Morley Office Rental Charges	Leeds Credit Union	£3,665	£4,215	A credit union facility to open in Morley Town Centre	A branch to be open in Morley Town Hall from December 2005	<ul style="list-style-type: none"> More local people to saving and borrowing at a reasonable rate A reduction in vulnerable people seeking loans from unauthorised sources such as loan sharks.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Teen Challenge Bus	Morley Churches Together.	£2,000		For the Teen Challenge Bus which is a project aimed at getting drug users into rehabilitation to come to Morley one night a week until the end of 2007	<ul style="list-style-type: none"> • Number of people who come onto the bus* • Number of people receiving rehabilitation as a result of the bus 	<ul style="list-style-type: none"> • An increased number of drug users or people at risk of drug use accessing support and going into rehabilitation ▪ A decrease in drug related crime committed in Morley Town Centre ▪ Reduction in anti social behaviour and fear of crime in Morley Town Centre.
New Creation	Groundwork	£3,750		To run environmental projects in Morley schools until the end of 2008.	<ul style="list-style-type: none"> ▪ Development of bring bank sites in Morley schools ▪ Composting schemes. ▪ Litter pick with Seven Hills Primary School ▪ Yellow wood challenge ▪ Recycled Christmas decorations. 	<ul style="list-style-type: none"> ▪ Increase Young people and their family's knowledge of environmental issues such as recycling ▪ An increase in recycling rates in the Outer South ▪ Environmental Improvements in the Outer South.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Lewisham Park Picnic Area	Parks & Countryside	£4,347		To create an enhanced picnic area at Lewisham Park Youth Centre	To provide: <ul style="list-style-type: none"> ▪ an extended picnic area ▪ 2 picnic tables ▪ an additional litter bin for Lewisham Park Youth Centre 	<ul style="list-style-type: none"> ▪ An enhancement in the environment at Lewisham Park ▪ More local people taking advantage of the facilities available at Lewisham Park.
Winthorpe Community Centre	Learning & Leisure	£10,000		Resurfacing driveway at Winthorpe Community Centre	<ul style="list-style-type: none"> • One driveway re-surfaced 	<ul style="list-style-type: none"> • More young people taking advantage of the play area at the side of the centre. • Improved appearance of the environment.
Newlands Get Together Club	Newlands Get Together Club	£4,834		The expansion and sustainability of Newlands Get Together Club	<ul style="list-style-type: none"> • Half the salary for an additional member of staff • General maintenance work to meeting room • Purchase of freezer and desks 	<ul style="list-style-type: none"> • More young people involved in after school and holiday youth provision.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Rein Park, Morley South	Parks & Countryside	£2,000		An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB	<ul style="list-style-type: none"> ▪ Land adopted ▪ Fencing ▪ Trees planting 	<ul style="list-style-type: none"> ▪ Reduction in the number of reported incidents of anti social behaviour in the area
Environmental Improvements to Rothwell Pastures	Parks & Countryside	£11,320		Environmental improvements project to Rothwell Pastures nature area	<ul style="list-style-type: none"> • Water vole survey to be completed • Archaeological mapping of potential medieval structures in the area • Re-instate a weir/dam structure on the Haigh Beck on-line to locally raise the water-level upstream • Production of publicity information 	<ul style="list-style-type: none"> • Improved habitat for priority species such as Water Voles, Otters, Water Shrew and Great Crested Newts • More people visiting Rothwell to see the environmental works.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Ardsley & Robin Hood and Rothwell Gardening Scheme	Care & Repair	£15,850	£14,050	Establishment of a gardening service for Rothwell that will be aimed at older people (people over 60) and people with disabilities who are currently unable to maintain their gardens	<ul style="list-style-type: none"> 50 gardens in the first year 75 gardens in the second year 100 gardens in the third year 	<ul style="list-style-type: none"> Environmental improvements People being helped to maintain their own homes Community safety benefits
Dance Classes	Dance Action Zone Leeds	£11,100	£9120.00	Dance classes young people at risk of being involved in anti-social behaviour	<ul style="list-style-type: none"> Four dance classes in the Outer South 	<ul style="list-style-type: none"> Health benefits to young people involved Increase in self esteem for young people involved Targeted young people at less risk of committing anti social behaviour
More for young people	Youth Service	£4,000	£9,423.00	Involve more young people in more activities	<ul style="list-style-type: none"> Summer activities for young people across the Outer South area 	<ul style="list-style-type: none"> More young people involved in activities over the school holidays Reduction in complaints of anti social behaviour in the area over the holidays.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Community Safety	West Yorkshire Police	£16,072	£29,226.44	<ul style="list-style-type: none"> • Smartwater – security measures for victims of domestic burglary • Morley & District Pubwatch & Licensing Scheme • Rothwell Town Centre Shop Watch – tackle crime and anti-social behaviour 	<ul style="list-style-type: none"> • Purchase and fitting of 400 smartwater kits and 400 doorbells • 12 operations and 3 test Purchase Operations • Rental of 20 radios and purchase of a base station 	<ul style="list-style-type: none"> • A reduction in crime and anti social behaviour.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Recreate	Groundwork	£2,750	£8,250	Carry out awareness raising work in schools and within neighbourhoods where action is needed most.	<ul style="list-style-type: none"> young people engaged in actions to reduce waste, prevent litter, promote re-use, repair and recycling processes Action days organised Work with after school clubs on environmental issues 	<ul style="list-style-type: none"> Involve young people in positive activities which will challenge negative perceptions of young people locally. Assist schools in expanding their community role. Cleaner neighbourhoods through encouraging reuse, recycling and reduction of waste. Improving neighbourhoods in need including John O'Gaunts, Eastleighs and Fairleighs. Increasing capacity of community groups by involving them directly in the projects.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Neighbourhood Workers	South Area Management		£35,000 (end date 31 st Oct 07) £13,062.50 (1 st Nov 07 – 31 st Mar 08)	Review & implement the Neighbourhood Improvement approach for <ul style="list-style-type: none"> • Eastleighs/ Fairleighs Newlands/ Denshaws • John O'Gaunts • Wood Lane Estate • Fairfaxes and Oakwells • The Harrops 	<ul style="list-style-type: none"> • One worker (or two part time workers) to help progress NIP projects 	<ul style="list-style-type: none"> • NIP action plans being implemented more effectively with greater community representation. • Increased social capital through capacity building of small groups and the voluntary sector.
Site Based Gardeners		£43,400 (end date 30 th Sept 07)	£45,000	Site based gardeners at community parks	3 full time Gardeners for 1 years.	<ul style="list-style-type: none"> • Crime reduction • Reducing fear of crime • Increasing voluntary and community engagement • Cleaner safer public green spaces
Morley Bottoms Regeneration Scheme	Development Department	£9,073		Design and Fees for the physical regeneration of the Chapel Hill area	Physical regeneration	Safer cleaner neighbourhoods.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Summer & Winter Events Programme	Morley Entertainment Committee	£4,779		Summer months street entertainment and Morley Christmas lights event	<ul style="list-style-type: none"> ▪ Street entertainment attracting 350 people every week for eight weeks ▪ Christmas light event attracting 800 people 	<ul style="list-style-type: none"> ▪ Thriving and harmonious communities ▪ Regeneration and promotion of town centres
Gillett Lane Environmental Improvements	Rothwell In Bloom	£3,058		the provision of hanging baskets along Gillet Lane and hay racks outside Blackburn Hall at the end of Gillet Lane.	<ul style="list-style-type: none"> ▪ Hanging baskets ▪ Hay racks 	<ul style="list-style-type: none"> ▪ Improve the appearance of Rothwell ▪ create a sense of community.
Morley Literature Festival Director	South Area Management		£5,000	Recruitment of a freelance Festival Director	<ul style="list-style-type: none"> ▪ 1 Festival Director ▪ 5 day festival programme 	Greater partnership links and sustainability for future work.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Morley Literature Festival	South Area Management		£5,000	Contribution towards the general revenue costs of holding the event	A five day festival with a full programme.	<ul style="list-style-type: none"> ▪ Increased community spirit, education and activities for families. ▪ Encourage partnership work between the public and private sectors. ▪ Engender a stronger community link with the town centre.
Feel Good Furniture Shop	South Leeds Alternative Trading Enterprise	£3,000		To meet the shortfall between sales and costs of the project	1 job share manager	Improved the environment through the recycling of unwanted bulk items for reuse and resale.
Morley Bottoms Regeneration Project: Renovation and Repair of Dilapidated Buildings	Development Department	£4,155		Building surveyor and assistant to undertake a survey of those buildings or parts of buildings identified for planning enforcement action.	Feasibility study complete.	Greater prospects for sustainable regeneration and improve the economy of the area.
Mini Tennis	Outer South Primary Schools		£500.00	Mini tennis coaching to be delivered in Outer South Primary schools	No of teacher trained. No of children engaged.	Increased physical activities for schools children to increase health and wellbeing of young people

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Oakwell/Fairfax Building Feasibility Study	South Area Management	£1,350		A study to ascertain the suitability of the proposed site and potential costs.	Feasibility study complete.	
	TOTAL Projects agreed	£216,471.21	£375,598.00			
	Balance	£159,361.79	£33,643.00			

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Appendix 2

Outer South Well Being Budget 2004/2007 Capital Projects agreed to date – May 2007

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Budget		£373,573			
Ardsley & Robin Hood					
Neighbourhood Improvement Area – Eastleighs & Fairleighs	South Area Management	£0.00 Funding received from Aire Valley Homes	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Lighting CCTV 	Improve the appearance and safety of the local shops.
Sports Facility Development	Tingley Athletic Football Club	£20,000.00	The development of a home ground site with training facilities and a club house for Tingley Athletic Junior Football Club	<ul style="list-style-type: none"> Clearance of the existing site Levelling and drainage of the site Provision of a new access point with car parking facilities Build of a new clubhouse with changing facilities and multi purpose room . 	<ul style="list-style-type: none"> More people in the area benefiting from local sports facilities.

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
West Ardsley Community Centre Improvements	City Services/Neighbourhoods & Housing	£16,564.00	Repairs to bring community centre back into active use	<ul style="list-style-type: none"> Restore outside lighting Replace existing handrails Additional fencing Roller shutter door Replace gutter and fall pipes Connect gas supply to centre Maintenance works to gents toilets 	<ul style="list-style-type: none"> After school and youth provision provided in the area More young people engaged in diversionary activities. A base for community groups to hold activities in the area.
Litterbins Ardsley & Robin Hood	Streetscene, City Services	£3,000.00	Additional litterbins for areas identified as being problematic for litter	<ul style="list-style-type: none"> 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
East Ardsley Community Centre Fence	City Services	£13,193.00	Security measures taken around the East Ardsley Community Centre which has been a hotspot for anti social behaviour	<ul style="list-style-type: none"> A security fence to be installed around the Centre. Security Lighting to be installed on the exterior of the centre. Planning permission to be obtained from City Services. 	<ul style="list-style-type: none"> A reduction in the amount of vandalism the centre was experiencing.
Westerton Road Allotments Fencing	Parks & Countryside	£10,071.75	To erect steel fencing around the back of Westerton Road Allotments	<ul style="list-style-type: none"> A steel security fence. 	<ul style="list-style-type: none"> Reduction in vandalism, and anti social behaviour.
Ardsley & Robin Hood Sub Total		£62,828.75			
All Morley					
Morley Community Radio	Morley Community Radio	£10,000.00	A radio station to be established covering the Morley area	<ul style="list-style-type: none"> Broadcasted 12 days in December and 10 days in July 40 people were involved. Many voluntary and statutory organisations fed into this and gave interviews on air 	<ul style="list-style-type: none"> More local people being aware and able to voice their opinion on local issues

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Morley Leisure Centre Disability Access	Leisure Services	£15,000.00	Measures to make Morley Leisure Centre DDA compliant.	<ul style="list-style-type: none"> New disabled changing facilities Lowering of reception counter 	<ul style="list-style-type: none"> More disabled people being able to access Morley Leisure Centre facilities and the health benefits that will come from that.
Town Centre Environmental Improvements	Morley In Bloom	£1,000.00	Environmental Improvements in Morley Town Centre	<ul style="list-style-type: none"> Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre 	<ul style="list-style-type: none"> A more pleasant environment in Morley Town Centre encouraging more people to shop there
New Creation	Groundwork	£1,000.00	To run environmental projects in Morley schools until the end of 2008.	<ul style="list-style-type: none"> Yellow Woods Challenge Recycled Christmas Decorations projects. Development of bring bank sites in Morley schools. Composting schemes in Morley schools Litter pick with Seven Hills primary School. 	<ul style="list-style-type: none"> Increase Young people and their family's knowledge of environmental issues such as recycling An increase in recycling rates in the Outer South Environmental Improvements in the Outer South

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Morley Bottoms Regeneration Scheme	Development Department, LCC	£30,000	Physical regeneration to the Morley Bottoms area	<ul style="list-style-type: none"> ▪ Improve appearance ▪ Fencing ▪ Landscaping ▪ Stabilizing bank ▪ Develop lay by 	Improve appearance; quality and value of the local area as well improve the public realm and environment.
Scatcherd Park War Memorial	Parks and Countryside	£10,000	Restoration of the war memorial	<ul style="list-style-type: none"> ▪ Improve appearance 	Protection of a local heritage site and improve the general appearance of the park while promoting pride in the area.
All Morley Sub Total		£67,000.00			
Morley North					
Gildersome Springbank Green Doorstep Project	Gildersome Action Group	£5,000.00	The transformation of an area of under used public green space that is subject to fly tipping and vandalism into a community resource.	<ul style="list-style-type: none"> • Clearance of area • Litter bins in area • Benches in the area • Soft landscaping 	<ul style="list-style-type: none"> • An improvement to the physical environment of the area.
Gildersome CCTV Scheme	Gildersome Action Group	£13,060.00	The installation of a CCTV system around Gildersome Meeting Hall to reduce incidences of ASB and vandalism	<ul style="list-style-type: none"> • 7 high resolution day / night cameras to be installed 	<ul style="list-style-type: none"> • A reduction in the incidents of crime and ASB in the area. • A reduction in the fear of crime amongst local residents.
Drighlington Library Disability parking	Learning & Leisure	£4,500.00	Improvements to Drighlington Library and	<ul style="list-style-type: none"> • Two additional disabled 	<ul style="list-style-type: none"> • An increase number of people being

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Minibus	Birchfield School	£5,000.00	A new mini bus for the school to help continue the pupils sporting success and achievements	<ul style="list-style-type: none"> Contribution towards mini bus for the school 	<ul style="list-style-type: none"> More young people involved in diversionary activities.
Morley North Sub Total		£27,560.00			
Morley South					
Neighbourhood Improvement Area – Newlands & Denshaws	South Area Management	£27,100.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Albert Drive Shop Improvements Kick around area in Newlands Lewisham Park Improvements 	<ul style="list-style-type: none"> More diversionary activities for young people in the area A safer neighbourhood with a reduction in the fear of crime amongst residents.
Rein Park – Morley South	Parks & Countryside	£3,000.00	An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department	<ul style="list-style-type: none"> Land adopted Fencing Trees planting 	<ul style="list-style-type: none"> Reduction in the number of reported incidents of anti social behaviour in the area.

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
			in an area with a high level of ASB		
Morley South litter Bins	City Services	£4,900.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> 14 additional dual compartment, free standing litter bins for Morley South. 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment
Magpie Lane – Morley South	Leeds South Homes	£8,000.00	Environmental improvements to secure Magpie Lane and prevent travellers from re-entering the site.	<ul style="list-style-type: none"> Measures taken to prevent travellers from re-entering the site on Magpie Lane 	<ul style="list-style-type: none"> Improvements in the physical environment of the area. Residents of the area feeling more secure.
Lewisham Park Youth Centre CCTV	City Services, LCC	£9,500	CCTV scheme for Lewisham park youth centre	<ul style="list-style-type: none"> CCTV 	<ul style="list-style-type: none"> A decrease of ASB in the area. Safer communities
Morley South Sub Total		£50,500.00			
Rothwell					
Neighbourhood Improvement Area – John O’Gaunts	South Area Management	£20,600.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Diversions activities for young people Pathways Initiative Gardening Initiative 	<ul style="list-style-type: none"> More diversionary activities for young people in the area A safer neighbourhood with a reduction in the fear of crime

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Litter Bins Rothwell	Streetscene, City Services	£5,100.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> Youth Shelter 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> amongst residents. An improvement in the physical environment of the area A reduction in the amount of litter in the area. Improvements to the environment
Oulton & Woodlesford Sports & Social Facilities	Parks & Countryside	£20,000.00	The refurbishment and extension of the existing changing facilities / club house at Oulton and Woodlesford Sports and Social Club.	<ul style="list-style-type: none"> Two new changing rooms Officials room with toilet and shower activities 	<ul style="list-style-type: none"> More young people involved in more sporting activities Facilities meeting Sports England Requirements for health and safety
Rose Lund Centre Improvements	Parks & Countryside	£20,000.00	The extension of the Rose Lund Centre	<ul style="list-style-type: none"> 2 new changing rooms Officials room with toilet and shower facilities 	<ul style="list-style-type: none"> More young people involved in sporting activities Facilities meeting Sports England Requirements for health and safety
Rothwell Sub Total		£65,700.00			
TOTAL Projects agreed		£273,588.75			
Balance		£206,719.25			



Originator:
Dave Richmond
Tel: 224 3040

Report of the Director of Environments & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 5th November 2007

Subject: Area Managers Report

<p>Electoral Wards Affected:</p> <p>Ardsley & Robin Hood Morley North Morley South Rothwell</p>	<p>Specific Implications For:</p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report details a range of activities taking place within the Outer South Leeds Area, which are not dealt with elsewhere on the agenda.

1.0 Purpose of Report

1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management Team are engaged, and that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 South Leeds District Partnership

2.1 The District partnership was due to meet on 29th October 2007. However, as this was after the submission of this report, the outcome of the meeting was unknown at the timing of writing. The agenda was as follows:

- Consultation on Draft Leeds Strategic Plan
- Proposed Changes to Area Based Partnership Working
- Multi-Agency Working in Neighbourhoods
- Highlight report - Health and Well Being Partnership.
- Highlight report – South Leeds Employment, Education and Training Group
- Organisational and Other Sub Partnership Updates

2.2 As previously reported the potential future scope and structure of all district partnerships is being considered by the Council, its partners and the Leeds initiative. An initial report was discussed at the Narrowing The Gap Executive Board at the end of September, and the issue will be raised with Leeds City Council Executive Board as part of a report concerning Area Management. The need to consider the changes has arisen from a range of factors including the reduction in the organisational boundaries of key partner agencies, proposed changes to Area Management, and the desire to ensure that ward members and Area Committees play a full and strategic influencing role in partnership working. A detailed report on these issues will be presented to all Area Committees during the December cycle, and following consultation with committees and other agencies, firm proposals will be discussed with the Executive Board of Leeds City Council and the Leeds Initiative Narrowing the Gap Executive early in the new year.

3.0 Morley Literature Festival Wednesday 10th to Sunday 14th October

3.1 The second Morley Literature Festival concluded on Sunday 14th October. Over the five days of the festival, twenty three events were successfully held at Morley Town Hall and other venues across Morley. The festival director Paula Truman organised many free activities including potty poetry, a scrabble challenge, creative writing sessions, Manga workshops and puppetry. Significant successes were recruitment to the 'Friends of Morley Literature Festival' scheme and the numbers of volunteers from the local community organising and assisting with the stewarding. An evaluation report will be brought to the Area Committee in December detailing outcomes, finances and lessons learnt.

4.0 Youth Service

4.1 At the September Area Committee, members requested that further information be submitted which clearly illustrates the ways in which the £315,689 funding allocated towards Youth Service provision in 2006/2007 was spent in the Outer South Leeds area.

4.2 The following details have been submitted by Youth Service to outline funding allocations.

4.2.1	The total Youth Service staffing budget is:	£3,699,700
	The proportion allocated to Outer South Area is:	£315,689
	The Ward Breakdown is:	
	Ardsley & Robin Hood	£81,195
	Morley North	£74,850
	Morley South	£76,586
	Rothwell	£83,058

- 4.2.2 The above figures relate purely to area based staff and do not include the costs of a wide range of services which are of great benefit to the area. For example, the figures exclude Herd Farm, Duke of Edinburgh's Award Scheme, Equality Action, Health Education and a large number of city-wide schemes such as the Youth Council and initiatives run by city-wide voluntary organisations.
- 4.2.3 The budget delegated to Area Committee includes the 2 Area Youth Workers based in Outer South Area. The delegated budget does not include senior management, administration and staff carrying out functions such as training, quality assurance, service planning, monitoring etc.
- 4.2.4 Leeds Youth Service has actually spent £341,166 on the employment of staff working exclusively in Outer South Area.
- 4.2.5 In addition, the Outer South area budget has been used flexibly in 2006/7 to facilitate the following grants:

St Peter's Musical Group at Morley Community Church	£3,500
Gildersome Junior Cricket Club	£3,500
St Peter's Gildersome Adventure	£4,000
City-Wide	£7,603
Total	£18,603

4.2.6 Summary:

Actual Expenditures

Area Staffing	£341,166
Grants	£18,603
Total	£359,769

4.2.7 2006/7 Overspend £44,080

5.0 Town & District Centre Regeneration Scheme

- 5.1 The major part of the Marsh Street works regarding the resurfacing and layout of the car park have been completed. Snagging issues have been raised with Mouchel Parkman to check if any resolution to these can be made within the remit of the scheme. The bills for work carried out by the construction company Colas over the summer on the Marsh St car park are currently under scrutiny by Mouchel Parkman, the project manager for the improvement scheme. It appears that the construction company is requesting additional charges for work done which is over and above the original allocation of monies to this scheme and which Mouchel Parkman is currently querying. Until the final position is made clear on the legitimate expenditure, finishing off work such as regarding landscaping is on hold.
- 5.2 Work is still progressing on the planning for the regeneration of Morley Bottoms, detailed and complex negotiations are presently been undertaken with significant partners and interested bodies.

6.0 Cleaner Neighbourhoods

- 6.1 The Cleaner Neighbourhoods Sub Group convened for the second time on Thursday 18th October at Morley Town Hall. The sub group worked through a newly created action plan (**Appendix 1**) that captures actions from the Area Delivery Plan and other issues identified.
- 6.2 Concerns regarding the operation of the grass cutting contract were raised by Members; in particular areas of grass not mapped and so excluded from the current contract were discussed.
 - 6.2.1 Aire Valley Homes agreed to receive details of these locations from Councillors, who are invited to email grass cutting locations to Sue Spellman who will confirm whether or not these locations are currently in the Glendale's contract.
Susan.Spellman@avhleeds.org.uk
 - 6.2.2 With regard to CAST, City Services are currently updating their list of environmental hotspots. Again Ward Councillors are invited to email sites of concern to be added to the list. Hotspot locations to be emailed to Angela.Smith@leeds.gov.uk
- 6.3 An update was given by the Tidy Business Officer, City Services, who is promoting and delivering the Tidy Business Award scheme to businesses across the Outer South. The sub group recommended the officer made contact with the Town Centre Manager to target local businesses.
- 6.4 The next meeting of the Cleaner Neighbourhoods Sub Group will take place on Thursday 17th January 2008.

7.0 Care & Repair. Garden Maintenance Service

- 7.1 This is a summary of the work undertaken between April 2007 and the end of August 2007. A full report is being prepared (when the growing season finishes) and will be presented at the December Area Committee examining the finances in detail in order to prepare for planning the service for 2008.
- 7.2 During the period from April to the end of August 2007, a total of 353 gardening jobs were completed at the homes of 91 different clients. A few of these were one-off clearances, but 85 clients have been receiving a regular service. In the business plan the target for the number of clients to receive a regular service in 2007 was projected to be 75.
- 7.3 The response from the clients has continued to be extremely good, and several came along to our recent AGM to express this view in person. The general view from the clients is that they find the service to be efficient, cost-effective and essential for them to maintain their gardens. A considerable number of clients have been referred on for other services run by our agency.

7.4 Although the gardening service is proving to be very successful in terms of the numbers of clients, it is proving very difficult to generate enough income to cover the full costs of providing the service. This was exacerbated by the very wet weather earlier this summer. In October I will be carrying out a full review of the service and examining the finances in detail and will provide a further report at this time.

8.0 Recommendations

8.1 The Area Committee is asked to note the above information and make comment as appropriate.

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Outer South Cleaner Neighbourhoods Sub-Group
Action Plan

ISSUE	AGREED ACTION	BY WHOM	BY WHEN	PROGRESS
ADMINISTRATION				
Representation on Cleaner Neighbourhoods Sub Group.	Representative from Aire Valley Homes to be invited to become a sub group member.	Area Management - SH	18 th October	Sue Spellman accepted invitation to attend sub group.
CAST				
Potential for teams to be utilised as surveillance teams in addition to referrals and hotspots.	Update on initiative to be given at next sub group meeting.	City Services - SS		
Ensure completed job list for CAST circulated to members.	Update on initiative to be given at next sub group meeting.	City Services - SS	18 th October	
Structure and point of contact confirmed	Update on initiative to be given at next sub group meeting.	Area Management - SH	18 th October	
List of default jobs CAST undertake	Update on initiative to be given at next sub group meeting.	City Services - SS	18 th October	

ISSUE	AGREED ACTION	BY WHOM	BY WHEN	PROGRESS
List and map of Ginnels in Outer South	Update on initiative to be given at next sub group meeting.	City Services - SS	18 th October	
List and map of hotspots that CAST operate in	Update on initiative to be given at next sub group meeting.	City Services - SS	18 th October	
ADDITIONAL LITTERBINS				
New process for commissioning additional litterbins required.	Area Management to compose process for commissioning additional litterbins.	Area Management – SH	10 th Sept	Process for commissioning agreed at Area Committee. Councillors to forward locations to SH at Area Management.
Replacement bins from City Services budget.	Process be agreed at September Area Committee.	Area Management - TPO		
Purchase and Install additional litterbins	Discussion at next sub group meeting.	City Services		
	Area Management to liaise with City Services.	Area Management & City Services	September 2008	

ISSUE	AGREED ACTION	BY WHOM	BY WHEN	PROGRESS
ADDITIONAL SWEEP CLEANSING				
Mechanical sweeper for Morley has been discussed with possibility of £5,000 funding from Morley Town Council.	Discussion at next sub group meeting.	City Services Area Management Morley Town Council	ASAP	
ENVIRONMENTAL PRIDE				
Initiative needs to be clarified and relaunched.	Convene meeting, confirm lead agent and plan for initiative.	Area Management - SH	18 th October	
Process for Community Skip provision at Environmental Pride	Area Management meet with Aire Valley Homes	Area Management Aire Valley Homes City Services.	18 th October	SH and Sue Spellman meet and agreed Area Management would match skip provision of Aire Valley Homes for each Environmental Pride.
Process for Community Skip provision for community clear up days.	Area Management to identify procedure.	Area Management	18 th October	Allotment section at City Council referring allotment groups to community skip provision. Now group can request only once a year and must be part of wider community clear up. Allotment section will look at budget and try to provide provision themselves for allotment groups.

ISSUE	AGREED ACTION	BY WHOM	BY WHEN	PROGRESS
ADP				
CN2 Youth Reparation Scheme Specific action by enforcement to target the problem of littering with teenagers.	Update on initiative to be given at next sub group meeting.	City Services - SS		
CN3 Environmental Crime Take enforcement action on environmental crime offenders and publicise results.	Update on initiative to be given at next sub group meeting.	City Services - SS		
CN5 Combat Graffiti Graffiti Team within City Service	Update on initiative to be given at next sub group meeting.	City Services - SS		
CN6 Recycling and Education Work Raise awareness of recycling issues in schools and in neighbourhoods where action is most needed	Update on initiative to be given at next sub group meeting.	City Services – SS		

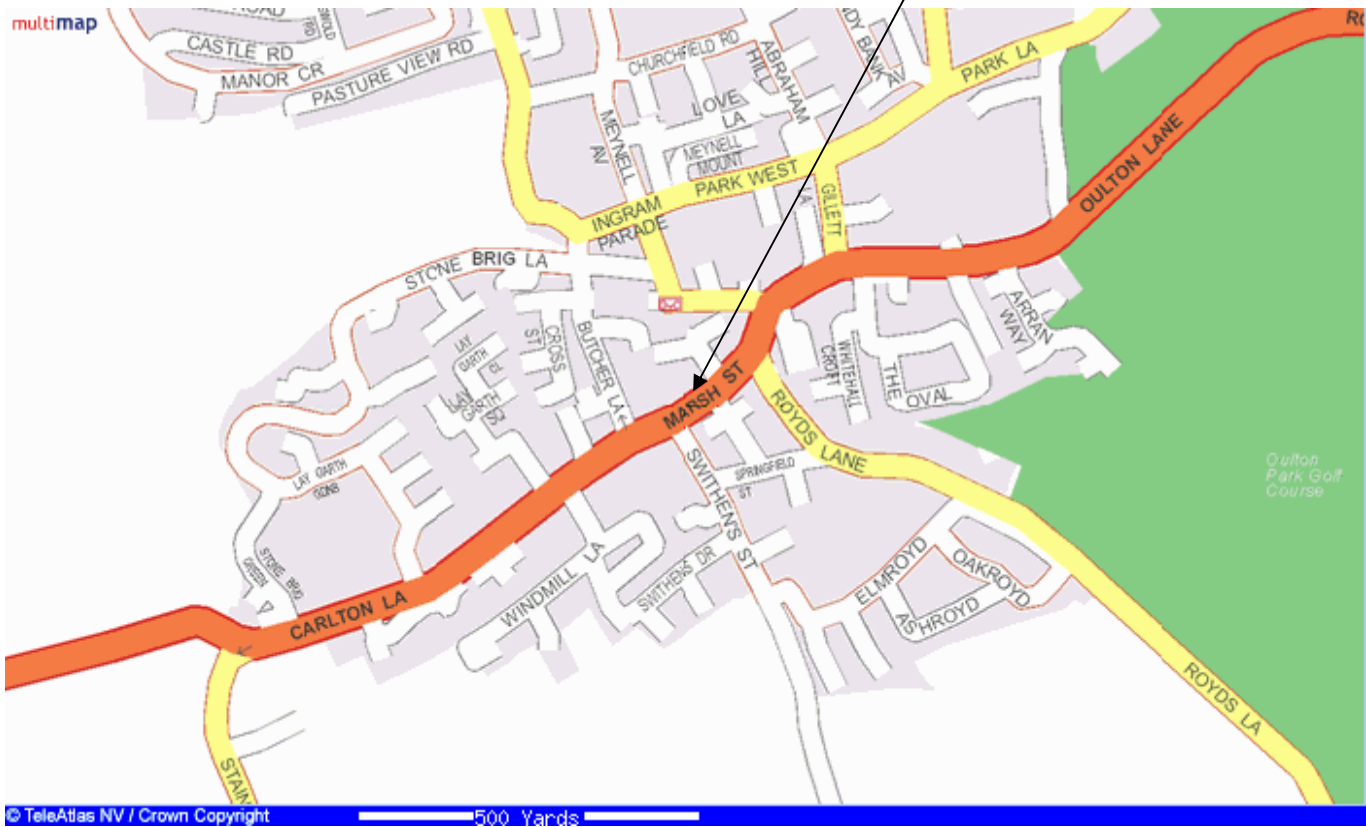
ISSUE	AGREED ACTION	BY WHOM	BY WHEN	PROGRESS
Groundwork delivering ReCreate project funded by Area Committee.	Update at next meeting on progress.	Area Management – SH on behalf of Groundwork.		
CN7 Recycling campaign and green bin use. 'Recycle Us' back to basics campaign aimed at educating public about what can/cannot go in the green kerbside recycling scheme.	Update on initiative to be given at next sub group meeting.	City Services - SS		
CN8 Green bin participation/contamination initiative Customer surveys and door knocking to develop a true picture of participation and coordination of the green bin recycling scheme.	Update on initiative to be given at next sub group meeting.	City Services - SS		
CN9 Improving Recycling Provision Improve/increase 'Bring Site' recycling facilities.	Update on initiative to be given at next sub group meeting.	City Services - SS		

ISSUE	AGREED ACTION	BY WHOM	BY WHEN	PROGRESS
CN10 Waste Strategy Promote the sustainable management of commercial and industrial waste.	Update on initiative to be given at next sub group meeting.	City Services - SS		
Clearing of Bonfire Night Debris	Discussion on initiative at next sub group meeting.			
Next Meeting				

Attendees:
 Apologies:

Agenda Annex

**Civic Chamber
Rothwell One Stop Centre
Marsh Street
Rothwell
LS26 0AD**



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